

**\* \* \* MEETING NOTICE \* \* \***

**TO:** Trustees & Other Interested Persons

**FROM:** Cassandra Kaufman, Executive Director

**DATE:** February 10, 2023

**SUBJECT:** **City of St. Louis Mental Health Board of Trustees Meeting (Saint Louis MHB)**  
**Thursday, February 16, 2023, at 5:45 PM in person at the**  
Deaconess Center for Child Well-Being, 1000 N. Vandeventer, St. Louis, MO 63113  
and via Zoom at <https://stlmhb.zoom.us/j/86183808688?pwd=WWl6RUJnWWdpW1aanA5OURqWjNqQT09>

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**SAINT LOUIS MHB  
BOARD OF TRUSTEES MEETING  
February 16, 2023**

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**TENTATIVE AGENDA**

- 1. Call to Order**
- 2. Community Comments**  
*Opportunity for individuals from the St. Louis community to comment on issues concerning the Community Children's Services Fund and the Community Mental Health Fund or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance and limit comments to three minutes.*
- 3. Approval of the January 2023 Board Minutes**  
*The Trustees will vote whether to approve the meeting minutes from the last meeting held January 19, 2023. Minutes are distributed to all recipients on MHB contact list.*
- 4. Appointment of Trustee to the Personnel Committee**  
*Board Chair Terrell Carter appoints Andrea "Andi" Blaylock to serve on the Personnel Committee which is charged to review, study, and consider personnel matters and matters affecting the staffing of MHB in accordance with MHB by-laws. Long-serving Committee member Carolyn Jackson will step down from the Personnel Committee and continue her chairmanship of the Nominating Committee.*
- 5. Resolution to Approve Changes to Organizational Chart and Job Descriptions**  
*Following review by the Personnel Committee at their February 9, 2023 meeting, Personnel Committee Chair Linda Grayson will present recommended changes to the organizational chart and related revised job descriptions.*

**6. Resolution to Appropriate Funding for FY 2024 Community Mental Health Fund Competitive Grants**

*Rob Poirier, Secretary/Treasurer will present the Resolution to appropriate funding for the FY 2024 Community Mental Health Fund Competitive Grants.*

**7. FY22 Year-End Report**

*Executive Director Cassandra Kaufman will present the FY22 Year-End Report, demonstrating the impact of MHB's Community Investments over the past fiscal year.*

**8. Early Childhood American Rescue Plan Act (ARPA) Funding Distribution Close Out**

*Deputy Director Serena Muhammad will present a report on the completion of the Early Childhood ARPA funding distribution in partnership with the City of St. Louis Community Development Administration.*

**9. Staff Report**

*A written update on major activities and accomplishments of the staff since the last meeting of the Trustees will be distributed.*

**10. Adjournment**

*The next meeting will be **Thursday, March 16, 2023**, at 5:45 PM at the Deaconess Center for Child Well Being, 1000 N. Vandeventer, St. Louis, MO 63113 and via Zoom.*

**FY24-26 Community Mental Health Fund Reviewer Training for Trustees and Community Reviewers to be conducted following the conclusion of the Board Meeting**