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*** MEETING MINUTES ***

Minutes of the February 20, 2025, Virtual Nominating Committee Meeting

Trustee	Web meeting
Carolyn Jackson, Committee Chair	X
Andi Blaylock	X
Ronald Griffin	X

Others Attending:
 Cassandra Kaufman, Executive Director

1. Call to Order and Welcome

The virtual meeting of the City of St. Louis Mental Health Board of Trustees' (MHB) Nominating Committee was called to order at 5:19 p.m. by Chair Carolyn Jackson.

2. Approve February 20, 2024 meeting minutes

Andi Blaylock moved, and Ronald Griffin seconded the motion to approve the February 20, 2024 meeting minutes. The motion passed unanimously.

3. Determine 2025 - 2026 Officer Slate

The committee discussed recommendations for the 2025 – 2026 officer slate. Since Andi Blaylock and Ronald Griffin were new to the committee, Executive Director Cassandra Kaufman explained the roles and responsibilities of the Nominating Committee.

Currently, Donna Schmitt was serving her first term as the Chair, Rob Poirier was serving his first term as the vice chair, and Julia López was serving her first term as Secretary/Treasurer. Historically, the Board has practiced a planned succession approach with individual Trustees serving in each of the three offices for two years, meaning that at the conclusion of their second year as Board Chair, each Trustee would have served as a Board Officer for six consecutive years. Cassandra informed the committee that she had emailed each of the current board officers to inquire if they were open to serving a second consecutive one-year term. All indicated their willingness to serve, although it was pointed out that it was the committee's purview to consider other candidates if they wished to do so.

The committee discussed whether there were any concerns with the performance of the current officers. Ronald Griffin moved, and Andi Blaylock seconded the motion to present the current slate of officers for re-election at the March board meeting:

- Chair – Donna Schmitt
- Vice Chair – Rob Poirier
- Secretary/Treasurer – Julia López

The motion passed unanimously.

The committee requested that Cassandra send them copies of the job descriptions for the three officer positions and for the Executive Committee following the meeting.

4. Adjournment

There being no further business before the committee, Andi Blaylock moved, and Ronald Griffin seconded the motion to adjourn the meeting. The motion was approved and the Nominating Committee meeting adjourned at 5:36 p.m.