



**City of St. Louis Mental Health Board of Trustees' Executive Committee  
Minutes of the September 10, 2024, Virtual Meeting**

<b>Board Officers</b>	<b>Attendance</b>
Donna Schmitt, Chair	Zoom
Rob Poirier, Vice Chair	Absent
Julia López, Secretary/Treasurer	Zoom

**Others Attending:**

Cassandra Kaufman, Executive Director  
 Serena Muhammad, Deputy Director  
 Matthew McBride, Counsel

**1. Call to Order**

The virtual meeting of the MHB Executive Committee was called to order at 2:04 p.m. by Board Chair Donna Schmitt.

**2. Approve August 13, 2024, Meeting Minutes**

Secretary/Treasurer Julia López moved, and Chair Donna Schmitt seconded the motion to approve the August 13, 2024, meeting minutes. The motion passed unanimously.

**3. Review September 19, 2024, Tentative Board Meeting Agenda**

The Executive Committee reviewed the tentative Board Meeting agenda emailed to the committee on Friday, September 6, 2024. The committee discussed and asked questions about the two tax rate resolutions. A second round of Out-of-School Time funding applications are recommended for approval. Deputy Director Serena Muhammad discussed the proposed recommendation to allow agencies with underspending to carryforward funds into the next fiscal year if the projects met certain criteria. Staff are in discussions with the Missouri Department of Mental Health regarding serving as a pass-through for opioid use reduction funding. Additionally, a local family foundation is considering providing funding to MHB to support behavioral health programs and services in St. Louis City and St. Louis County. Staff will keep the committee apprised on both potential sources of outside funding as discussions progress. Other agenda items were reviewed, but not discussed.

**4. Adjournment** – There being no other business before the Committee, Donna Schmitt made a motion to adjourn, seconded by Julia López, which was unanimously approved. The September 10, 2024, Executive Committee meeting was adjourned at 2:30 PM.