



**City of St. Louis Mental Health Board of Trustees' Executive Committee  
Minutes of the October 8, 2024, Virtual Meeting**

<b>Board Officers</b>	<b>Attendance</b>
Donna Schmitt, Chair	Absent
Rob Poirier, Vice Chair	Zoom
Julia López, Secretary/Treasurer	Zoom

**Others Attending:**

Cassandra Kaufman, Executive Director  
Matthew McBride, General Counsel

**1. Call to Order**

The virtual meeting of the MHB Executive Committee was called to order at 2:06 p.m. by Executive Director Cassandra Kaufman.

**2. Approve September 10, 2024, Meeting Minutes**

Vice Chair Rob Poirier moved, and Secretary/Treasurer Julia López seconded the motion to approve the September 10, 2024, meeting minutes. The motion passed unanimously.

**3. Review October 17, 2024, Tentative Board Meeting Agenda**

The Executive Committee reviewed the tentative Board Meeting agenda emailed to the committee on Friday, October 4, 2024. The agenda items discussed included

- a. Presentation by Simply Strategies of the preliminary joint needs assessment findings;
- b. Removing the resolution to accept DMH pass through funding (deferred until November Board meeting);
- c. Resolution to approve a Behavioral Health Systems Change Initiative planning grant and funding it from MHB reserves if needed; and
- d. Resolution to accept from the St. Louis Community Foundation on behalf of the Chiron Community Giving Foundation.

**4. Adjournment** – There being no other business before the Committee, Rob Poirier made a motion to adjourn, seconded by Julia López, which was unanimously approved. The October 8, 2024, Executive Committee meeting was adjourned at 2:30 PM.