



**\*\*\* MEETING NOTICE \*\*\***

**TO:** Trustees & Other Interested Parties

**FROM:** Cassandra Kaufman, Executive Director

**DATE:** December 14, 2023

**SUBJECT:** MHB Personnel Committee Meeting on Monday, **December 18, 2023, at 5:00 PM in-person** at the Saint Louis MHB Office, 701 Market Street, Suite 200, St. Louis, MO 63101

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**SAINT LOUIS MHB BOARD OF TRUSTEES  
PERSONNEL COMMITTEE MEETING  
TENTATIVE AGENDA**

December 18, 2023

1. Welcome
2. Approve September 14, 2023 meeting minutes
3. Discuss job descriptions for new positions and updates to organizational chart
4. Adjourn

**The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Personnel Committee and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.**