



Peabody Plaza, 701 Market St., Suite 200, St. Louis, MO 63101
 (314) 535-6964

***** MEETING MINUTES *****

City of St. Louis Mental Health Board of Trustees
 Minutes of the June 20, 2024, Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	In-person	Ronald Griffin	Zoom
Robert Poirier, Vice Chair	In-person	Mario Hamell	Zoom
Julia López, Secretary/ Treasurer	Zoom	Marcia Hayes-Harris	Absent
Andi Blaylock	In-person	Carolyn Jackson	In-person
Terrell Carter	Zoom	Lisa Mulligan	Absent
Vander Corliss	In-person	Cassandra Pinkston	Zoom
Linda Grayson	Absent	Janice Thomas	Absent

Others Attending:

Andrew Bramman, Board General Counsel (substituting for Matthew S. McBride)
 Cassandra Kaufman, Executive Director
 Serena Muhammad, Deputy Director
 MHB Staff

Call to Order – The meeting of the City of St. Louis Mental Health Board of Trustees (MHB) was called to order at 5:45 p.m. by Board Chair Donna Schmitt. Chair Schmitt moved, and Vander Corliss seconded the motion to remove the third quarter financial report from the agenda. The motion passed unanimously.

Community Comments – There were no community members present who wished to address the Board.

Approval of the May 2024 Board Minutes – The motion to approve the May 16, 2024, meeting minutes was made by Carolyn Jackson, seconded by Rob Poirier, and passed unanimously.

Resolution to Approve Code of Ethics Policy – Board Chair Donna Schmitt presented the Resolution to approve the bi-annual Code of Ethics Policy to be filed with Missouri Ethics Commission. The motion was seconded by Vander Corliss and passed unanimously.

Quarterly Financial Report – This item was removed from the agenda.

Resolution to Approve FY25 Budget – Vander Corliss presented the Resolution to approve the FY25 annual operating budget. Executive Director Cassandra Kaufman presented the proposed budget. Vander Corliss moved, and Rob Poirier seconded the motion to approve the FY25 budget which passed unanimously.

Resolution to Approve Community Children’s Services’ Emerging Needs Funding to System of Care Partner Projects – Program Committee Chair Julia López presented the Resolution to allocate \$35,750 from the Community Children’s Services’ Emerging Needs Fund to two System of Care St. Louis project partners related to changes required by SAMHSA. The motion to approve the Community Children’s Services’ Emerging Needs Funding to System of Care Partner Projects was made by Julia López, seconded by Ronald Griffin, and passed unanimously.

Children’s Mental Health Awareness Day May 9 Presentation – MHB Director of Prevention Partnerships Lisa Potts and Children’s Services Project Director Denise Carter showcased the day’s activities conducted for Children’s Mental Health Awareness Day on May 9 at the Magic House’s Delmar Maker Space MADE as part of Mental Health Awareness Month and MHB’s Wellness in Neighborhoods Public Awareness Campaign.

Agency Presentation – Jennifer Vorachack, Senior Director of Quality and Compliance and Cassie Esswein, Contracts Manager presented on FamilyForward’s Child Abuse Prevention and Treatment Services.

Staff Report – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from May 17, 2024 – June 20, 2024. The report was posted to the Trustee Portal following the meeting.

Adjournment – There being no further business before the Board, Carolyn Jackson made a motion to adjourn, seconded by Rob Poirier. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 6:47 p.m.

The next meeting will be Thursday, August 15, 2024, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.