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***** MEETING MINUTES *****

City of St. Louis Mental Health Board of Trustees
 Minutes of the June 15, 2023, Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Terrell Carter	In-person	Julia López	In-person
Donna Schmitt	In-person	Linda Grayson	In-person
Robert Poirier	In-person	Lisa Mulligan	In-person
Andi Blaylock	Zoom	Mario Hamell	In-person
Carolyn Jackson	In-person	Ronald Griffin	In-person
Cassandra Pinkston	Zoom	Vander Corliss	In-person

Others Attending:
 Matthew McBride, Board General Counsel
 Cassandra Kaufman, Executive Director
 MHB Staff
 Marcia Hayes-Harris, Trustee Candidate
 Janice Thomas, Trustee Candidate (Zoom)

Call to Order – The meeting of the City of St. Louis Mental Health Board of Trustees (MHB) was called to order at 5:45 p.m. by Board Chair, Terrell Carter.

Community Comments – Executive Director Cassandra Kaufman addressed one letter and two emails received from community members who wished to voice concern regarding MHB’s funding awarded from the Community Children’s Services Fund – Early Childhood Fund to the Gateway Early Childhood Alliance. The purpose of the funding approved for FY24 was to create a web-based tool to assist in the identification of facility improvements needed by early childhood providers, capacity-building support, and low-interest loans and grants to be provided from a pooled fund managed by IFF through the Joyful Spaces collaborative partnership. Trustees received copies of the letter and two emails received in advance of the Board meeting.

Approval of the May 2023 Board Minutes – The motion to approve the May 2023 meeting minutes was made by Terrell Carter, seconded by Linda Grayson, and passed unanimously. Minutes are distributed to all recipients on the MHB contact list.

Resolution to Appropriate FY24 Continuation Funding for Out-of-School Time Programming-

Julia López, Program Committee Chair, presented the Resolution to Appropriate \$500,000 in FY24 from the Community Children’s Services Fund for MHB’s investment in Out-of-School Time (formerly Afterschool) Programming. Julia López made the motion, seconded by Rob Poirier, which passed unanimously.

Resolution to Appropriate FY24 Continuation Funding for Youth Mental Health First Aid Training and Instructor Certification

– Ronald Griffin, Program Committee Member, presented the Resolution to appropriate \$50,000 from the Community Mental Health Fund to support a continued partnership with the St. Louis County Children’s Service Fund to provide Youth Mental Health First Aid Training. Included in the Resolution was funding to train and certify five MHB Program Staff to serve as Certified Youth Mental Health First Aid or Mental Health First Aid Instructors. Ronald Griffin made the motion, seconded by Vander Corliss, which passed unanimously.

Children’s Behavioral Health Community Needs Assessment Mini-Grants

– Program Committee Member Rob Poirier presented the Resolution to appropriate \$35,000 from the Community Mental Health Fund in FY24 to conduct a Participatory Budgeting process with city residents as part of MHB’s Children’s Behavioral Health Community Needs Assessment Process, in partnership with the St. Louis County Children’s Service Fund, St. Louis County Department of Public Health, and the City of St. Louis Health Department. Rob Poirier made the motion, seconded by Donna Schmitt, which passed unanimously. Ronald Griffin abstained.

Resolution to Appropriate Funding for Capacity Building Technical Assistance to Funded Partners

– Program Committee Member Rob Poirier presented the Resolution to provide up to \$80,000 from the Community Mental Health Fund (\$20K), Community Children’s Services Fund (\$30K), and Community Children’s Services – Early Childhood Fund (\$30K) for the provision of individualized capacity-building technical assistance to eight funded partners to be provided by a pool of consultants to be selected through a Request for Proposal process. Rob Poirier made the motion, seconded by Lisa Mulligan, which passed unanimously.

Quarterly Financial Report

– Susan Kabat, MHB Controller and CPA, presented the FY23 Third Quarter financial report.

Resolution to Approve FY24 Budget

– Finance Committee member Donna Schmitt presented the Resolution to approve the FY24 annual operating budget. MHB Controller Susan Kabat presented the proposed FY24 Annual Budget, which was previously reviewed and approved by the Finance – Investment Committee. Donna Schmitt made the motion, seconded by Vander Corliss, which passed unanimously.

FY24-26 Community Mental Health Fund Application Process Debrief

– Deputy Director Serena Muhammad facilitated a debriefing of the recent application process and shared feedback received from Applicants, Trustees, Community Reviewers, and Staff.

Staff Report

– Executive Director Cassandra Kaufman provided a brief update on the major activities and accomplishments of the staff covering the period from May 19 – June 15, 2023. The full report and presentation were emailed to the Board and posted to the Trustee Portal following the meeting.

Adjournment – There being no further business, Board Chair Terrell Carter made a motion to adjourn, seconded by Carolyn Jackson. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 7:32 p.m.

There is no scheduled meeting in July. The next meeting will be Thursday, August 17, 2023, at 5:45 PM. in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.