



Peabody Plaza, 701 Market St., Suite 200, St. Louis, MO 63101  
(314) 535-6964

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\*\*\* MEETING MINUTES \*\*\*

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**City of St. Louis Mental Health Board of Trustees**  
Minutes of the June 18, 2025, Virtual Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	Zoom	Ronald Griffin	Zoom
Robert Poirier, Vice Chair	Zoom	Mario Hamell	Absent
Julia López, Sec./Treas.	Zoom	Marcia Hayes-Harris	Zoom
Andi Blaylock	Absent	Carolyn Jackson	Zoom
Terrell Carter	Absent	Cassandra Pinkston	Zoom
Vander Corliss	Zoom	Janice Thomas	Zoom
Linda Grayson	Zoom		

*Others Attending:*

Kate Henry, Lashly & Baer  
Cassandra Kaufman, Executive Director  
Serena Muhammad, Deputy Director  
MHB Staff

- 1a. **Call to Order** – The regular meeting of the City of St. Louis Mental Health Board of Trustees was called to order at 5:47 p.m. by Board Chair Donna Schmitt.
- 1b. **Community Comments** – There were no community members who wished to address the Board.
2. **Approval of the May 2025 Board Minutes** – The motion to approve the May 15, 2025, meeting minutes was made by Vander Corliss, seconded by Rob Poirier, and passed unanimously.
3. **May 21 Executive Committee Action to Establish Tornado Response Fund and Resolution to Amend the FY25 Operating Budget** – Executive Director Cassandra Kaufman provided an update on Executive Committee's action May 21 to establish Round 1 Tornado Response Funding for distribution to MHB funded partners. Board Chair Donna Schmitt presented the resolution and made the motion to amend the FY25 operating budget to reflect the inclusion of the \$750,000 Tornado Response Funding. Janice Thomas seconded, and the motion passed unanimously.
4. **Resolution to Approve FY26 Funding from the Community Children's Services Fund** – Secretary/Treasurer and Program Committee Member Julia López presented the resolution

and made the motion to increase FY26 funding for year four of the Community Children's Services Fund grant cycle for The Little Bit Foundation to provide more school-based mental health and case management services, and for River Roads Lutheran School to increase services for 8<sup>th</sup> grade students in their afterschool program. Cassandra Pinkston seconded, and the motion passed unanimously.

5. **Resolution to Accept Third-Party Funding for the St. Louis Area Violence Prevention Commission (VPC)** – Secretary/Treasurer and Program Committee Member Julia López presented the resolution and made the motion to accept funding from the City of St. Louis Department of Health's Community Health Improvement Plan to distribute mini-grants, the St. Louis County Children's Service Fund for youth safe space events in St. Louis County, and from the Missouri Foundation for Health for Tornado Relief Services on behalf of the St. Louis Area Violence Prevention Commission (VPC), for which MHB serves as the fiscal sponsor and backbone organization. Marcia Hayes-Harris seconded, and the motion passed unanimously.
6. **Resolution to Accept FY25 – 26 Missouri Department of Mental Health St. Louis Opioid Initiative Pass-Through Funding** – Vice Chair and Program Committee Chair Rob Poirier presented the resolution and made the motion to accept FY25 and FY26 pass-through funding from the Missouri Department of Mental Health for the St. Louis Opioid Initiative. Marcia Hayes-Harris seconded, and the motion passed unanimously.
7. **Resolution to Approve FY26 Budget** – Finance – Investment Committee Chair Vander Corliss presented the resolution and made the motion to approve the FY26 annual operating budget. Carolyn Jackson seconded, and the motion passed unanimously.
8. **Staff Report** – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from May 15, 2025 – June 18, 2025. The report was posted to the Trustee Portal following the meeting.
9. **Adjournment** – There being no further business before the Board, Donna Schmitt made a motion to adjourn, seconded by Julia López. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees was adjourned at 6:38 p.m.