



701 Market St., Suite 200, St. Louis, MO 63101
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*** MEETING MINUTES ***

City of St. Louis Mental Health Board of Trustees
Minutes of the November 20, 2025 Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	Absent	Mario Hamell	Zoom
Robert Poirier, Vice Chair	In person	Marcia Hayes-Harris	In person
Julia López, Sec./Treas.	In person	Carolyn Jackson	In person
Andi Blaylock	Zoom	Cassandra Pinkston	Zoom
Vander Corliss	Absent	Janice Thomas	Zoom
Ronald Griffin	In person		

Others Attending:

Matt McBride, General Counsel, Lashly & Baer
Cassandra Kaufman, Executive Director
Serena Muhammad, Deputy Director
Susan Kabat, Controller
MHB Staff

- 1a. **Call to Order** – The regular meeting of the City of St. Louis Mental Health Board of Trustees was called to order at 5:47 p.m. by Vice Chair Rob Poirier.
- 1b. **Community Comments** – There were no community members present who wished to address the Board.
2. **Approval of the October 2025 Board Minutes** – The motion to approve the October 16, 2025, meeting minutes was made by Carolyn Jackson, seconded by Ronald Griffin, and passed unanimously.
3. **Resolution to Approve FY 2026 – 2028 Strategic Plan** – The Ad Hoc Strategic Planning Committee met November 11, 2025 to review and discuss the draft strategic plan. Vice Chair Rob Poirier presented the resolution and made the motion to approve the refreshed FY26 – 28 Strategic Plan. The motion was seconded by Ronald Griffin and passed unanimously.
4. **Financial Statements Presentation** – The Finance-Investment Committee met November 10, 2025 to review and approve financial statements for the FY25 Unaudited Year-End and the first quarter of FY26. Controller Susan Kabat, CPA, presented the financial statements.

5. **Approve FY 2027 – 2029 Strategic Funding Priorities** – Deputy Director Serena Muhammad presented recommended funding priorities for the upcoming FY27 – 29 Community Mental Health and Community Children’s Services Funds joint application cycle. Ronald Griffin presented the resolution and made the motion. The motion was seconded by Marcia Hayes-Harris and passed unanimously.
6. **Approve Early Childhood Program Evaluation Support** – Program Committee Member Marcia Hayes-Harris presented the resolution and made the motion to approve \$50,000 from the Community Children’s Services – Early Childhood Fund reserves for a consultant to supplement MHB’s bandwidth to provide program evaluation support to the Early Childhood Funded Partners during the remaining eight months of the fiscal year. The motion was seconded by Carolyn Jackson and passed unanimously.
7. **Approve Development of a Local Behavioral Health Care Team** – Secretary/Treasurer and Program Committee Member Julia López presented the resolution and made the motion to approve \$33,000 from the Community Mental Health Fund reserves for a consultant to develop a local Behavioral Health Care Team (patterned after the MO Department of Mental Health’s Behavioral Health Strike Team) to respond to the behavioral health needs of city residents when local disasters occur. The motion was seconded by Ronald Griffin and passed unanimously.
8. **Out of School Time Landscape Presentation** – Deputy Director Serena Muhammad and Coro Fellow Alford Young III presented an out of school time landscape analysis to help guide future funding investments.
9. **Staff Report** – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from October 17, 2025 – November 20, 2025. The report was posted to the Trustee Portal following the meeting.
10. **Adjournment** – There being no further business before the Board, Ronald Griffin made a motion to adjourn, seconded by Julia López. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 7:21 p.m.