



333 South 18<sup>th</sup> Street • Suite 200 • St. Louis, MO 63103  
 (314) 535-6964 • Fax (314) 535-6584

**\*\*\* MEETING MINUTES \*\*\***

*Minutes of the April 16, 2020, Virtual Board Meeting*

Trustee	Web meeting	Trustee	Web meeting
Mary Calzaretta	X	Julia López	X
Terrell Carter	X	Phil Minden	X
Marguerite Grandelious		Nina North Murphy	X
Linda Grayson	X	Cassandra Pinkston	X
Darrell Hudson		Robert Poirier	X
Carolyn Jackson	X	Carla Rose	X
David Laslo	X	Donna Schmitt	X
		Yusef Scoggin	

Others Attending:  
 William Kuehling, Thompson Coburn  
 Jama Dodson, Executive Director  
 MHB Staff

**Call to Order** – The Meeting of the Saint Louis MHB Trustees was called to order at 5:47 p.m. by Chair, Carolyn Jackson.

**Community Comments** – There were no community members participating who wished to address the Trustees.

**Approval of the March 2020 Board Minutes** – The motion was made by Phil Minden and seconded by Linda Grayson to approve the March 26, 2020 Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

**Installation of Board Officers** – Carolyn Jackson officially announced the installation of the MHB Board Officers voted to serve at the March 26<sup>th</sup> Trustee meeting for the upcoming one-year term running from April 17, 2020 through April 15, 2021 as follows:

- Linda Grayson, Chair
- David Laslo, Vice-Chair
- Terrell Carter, Secretary/Treasurer

### **Finance Committee Reports**

MHB Finance Committee member Phil Minden reviewed the calendar year 2020 Renaissance Financial Investment reports for the Community Mental Health Fund and the Community Children's Services Fund that were presented to the Finance Committee on April 9<sup>th</sup>. Following that, Susan Kabat, CPA and Controller for MHB, presented the 3<sup>rd</sup> Quarter Financial Report.

### **Resolution Authorizing Creation of a 501c3 – Related Entity**

The motion was made by Cassandra Pinkston and seconded by David Laslo to approve the Resolution authorizing Executive Director and MHB Legal Counsel to begin the process for creating a 501c3 - related entity for MHB.

### **Resolution to Authorize Changes to Accounts Payable Processes**

The motion was made by Carla Rose and seconded by Mary Calzaretta to approve the Resolution to authorize autopay and allow singular signer for checks up to \$50,000 during the COVID-19 pandemic. The motion passed unanimously.

### **Resolution to Approve COVID-19 Grant Funding**

The motion was made by Terrell Carter and seconded by Phil Minden to approve the list of organizations to receive COVID-19 Response Funding.

### **Staff Report**

Jama Dodson presented the Executive Director's report for the period March 27, 2020 – April 16, 2020. A written report was distributed as usual. Among other items, the report included the following highlights:

- On March 23, the decision was made to suspend required Q3 agency reporting, to allow funded agencies to focus their efforts on service provision and the health and safety of their staffs during the COVID-19 pandemic
- Agencies will still be required to complete Q4/year end reports due July 10. In FY21, projects are in year 3 (CCSF) and year 2 (CMHF) of their 3-year cycles, thus projects will not have to submit new proposals for renewal of their funding by the Board at the May Board meeting.
- The City of St. Louis Department of Health enlisted St. Louis MHB to develop a plan to include mental health supports in the City's COVID-19 response. In response, we:
  - established a partnership with Missouri Telehealth Network to provide support to our funded partners to ensure access to high quality teletherapy services.
  - worked with seven community leaders to record 20 second Neighbor-to-Neighbor Mental Health PSAs encouraging people to call 2-1-1 and press 1 to access

mental health services. The PSAs have been launched on multiple social media platforms and are available on the MHB Facebook page to view or download.

- Cassandra and Jama prepared an application to the City of St. Louis Department of Human Services to “incubate” the administration of the Homeless Continuum of Care. Application is due Friday April 17.
- Engaged with United Way 2-1-1 and Fleischman Hillard to discuss development of a marketing plan to raise public awareness about the availability of behavioral health services that can be accessed through 2-1-1 and linked to other content.

Jama concluded the report by thanking Carolyn Jackson for her service in the past two-plus years as Board Chair. Jama also reminded everyone that the meeting tonight is Nina North-Murphy’s last meeting after many years of service—two of which were as Board Chair. Jama thanked Nina for her commitment to MHB over those years.

**Adjournment** – There being no further business, Nina North Murphy made a motion to adjourn. The motion was seconded by Donna Schmitt. The motion passed, and the meeting of the Saint Louis MHB Trustees adjourned at 6:27 p.m. The next meeting of the Trustees will be held on **May 21, 2020**.