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***** MEETING MINUTES *****

Minutes of the June 16, 2022, Virtual Board Meeting

Trustee	Web meeting	Trustee	Web meeting
Mary Calzaretta	Absent	Julia López	Absent
Terrell Carter	X	Samantha March	X
Vander Corliss	X	Cassandra Pinkston	Absent
Marguerite Grandelious	Absent	Robert Poirier	X
Linda Grayson	X	Donna Schmitt	Absent
Carolyn Jackson	X		

Others Attending:
 William Kuehling, Board Counsel
 Cassandra Kaufman, Executive Director
 MHB Staff

Call to Order – The Meeting of the Saint Louis MHB Trustees was called to order at 5:45 p.m. by Chair, Terrell Carter.

Community Comments – Jason Seward, Healing Action Network Director of Strategic Advancement shared that in 2018 with a burned-out staff of 5 and budget of \$400,000 he came across a funding opportunity through St. Louis MHB four days before the Letter of Intent was due. After completing the Letter, Healing Action Network received Technical Assistance from both St. Louis MHB Project Directors which included completion of a logic model. Due to this supportive partnership, Healing Action Network has grown to 15 employees, 17 AmeriCorps Members, obtained additional funding from other sources and is now a \$1.25M dollar agency and growing.

Approval of the May 2022 Board Minutes – The motion was made by Vander Corliss and seconded by Carolyn Jackson to approve the May 19, 2022, Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

Resolution to Approve Code of Ethics Policy

Board Chair Terrell Carter introduced and made a motion to approve the resolution authorizing the bi-annual Code of Ethics Policy to be filed with Missouri Ethics Commission. The motion was seconded by Rob Poirier and passed unanimously.

Resolution to Change the Contracted Entity for a FY23-25 Community Children’s Services Fund Early Childhood Grant and a FY23 Community Mental Health Fund Renewal

Program Committee member Rob Poirier introduced and made a motion to approve the resolution authorizing a contract with the St. Louis Community Foundation as the Gateway Early Childhood Alliance’s fiscal agent and a second separate contract with the UMSL—Center for Trauma for Project Success in FY23. The motion was seconded by Linda Grayson and passed unanimously.

Resolution to Appropriate Funds for Reconceptualization of Afterschool Programming

Samantha March of the Program Committee, introduced the resolution and made a motion to appropriate funds to reconceptualizing MHB’s investment in afterschool programming in FY23. The motion was seconded by Carolyn Jackson and passed unanimously.

Resolution to Approve FY23 Budget

Finance Committee member Vander Corliss introduced the resolution and made a motion to approve the FY23 annual budget. The motion was seconded by Linda Grayson and passed unanimously.

FY23-25 Community Children’s Service Fund Application Process Debrief

Deputy Director Serena Muhammad facilitated a debriefing of the recent application process and shared feedback received from Applicants, Trustees, Community Reviewers, and Staff.

Staff Report

Executive Director Cassandra Kaufman presented the staff report covering the period from May 20-June 16, 2022. Cassandra also directed Board of Directors and Staff to sign up for the Sunshine Law trainings being presented by the Mayor’s Office in July.

Roll Call Vote to Close the Meeting

Trustees voted to go into a closed session pursuant to Section 621.021(3), RSMo., relating to personnel matters in which personal information regarding employees will be discussed:

Terrell Carter – yea	Samantha March – yea	Linda Grayson – yea
Vander Corliss – yea	Carolyn Jackson – yea	Robert Poirier – yea

Public Session Adjournment

Carolyn Jackson made a motion to adjourn the public portion of the meeting which was seconded by Samantha March. The motion passed, and the public portion of the Saint Louis MHB Trustees Meeting adjourned at 6:35 p.m.

Closed Session

Trustees discussed recommended changes to the Executive Director's personal services agreement based on recently approved personnel policy changes. Terrell Carter made a motion to approve recommended changes to the Executive Director's agreement to align with recently approved changes to personnel policies. The motion was seconded by Vander Corliss and passed unanimously.

Closed Session Adjournment

Carolyn Jackson made a motion to adjourn the closed session which was seconded by Vander Corliss. The motion passed, and the closed session of the Saint Louis MHB Trustees Meeting adjourned at 6:44 p.m.

There is no scheduled meeting in July. The next meeting will be Thursday, August 18, 2022, at 5:45 PM.