



**\*\*\* MEETING NOTICE \*\*\***

**TO:** Trustees & Other Interested Persons  
**FROM:** Cassandra Kaufman, Executive Director  
**DATE:** February 18, 2025  
**SUBJECT:** Board Meeting on **Thursday, February 20, 2025, at 5:45 PM, 15<sup>th</sup> Floor Conference Room, Peabody Plaza, 701 Market St., St. Louis, MO 63101 and via Zoom**  
<https://stlmhb.zoom.us/j/89621928740?pwd=RzVEUjl2RHIHL01lQk0zRWtzeHNNZz09>  
Meeting ID: 896 2192 8740 / Passcode: 239805 / Dial +1 312 626 6799 US (Chicago)

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**CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES' MEETING  
TENTATIVE AGENDA  
February 20, 2025**

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**BOARD MEETING**

- 1. Community Comments**  
*Opportunity for individuals from the St. Louis community to comment on issues concerning the Community Children's Services Fund and the Community Mental Health Fund or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance and limit comments to three minutes.*
- 2. Approval of the January 2025 Board Minutes**  
*The Trustees will vote whether to approve the meeting minutes from the last meeting held January 16, 2025. Minutes are distributed to all recipients on the MHB contact list.*
- 3. FY 2025 Second Quarter Financial Statements**  
*Controller Susan Kabat, CPA, will present the second quarter FY 2025 financial statements.*
- 4. Resolution to Appropriate FY 2026 – 2028 Community Children's Services – Early Childhood Funding**  
*Program Committee Member Marcia Hayes-Harris will present the resolution to appropriate funding from the Community Children's Services – Early Childhood Fund for the three-year FY 2026 – 2028 funding cycle.*

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**The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.**

5. **Resolution to Approve FY 2026 Funding for Psychological Evaluation Services**  
*Program Committee Chair Rob Poirier will present the resolution to approve FY 2026 funding from the Community Mental Health Fund and Community Children’s Services Fund to increase the number of psychological evaluations available to city residents and court-involved youth through Saint Louis University’s Psychological Services Clinic.*
6. **Resolution to Approve FY 2025 Funding for Behavioral Health Case Management**  
*Executive Director Cassandra Kaufman will present the resolution to approve FY 2025 Community Mental Health – Emerging Needs Funding to increase a 0.5 FTE Behavioral Health Case Manager position to 1.0 FTE that serves newly arrived refugees at the International Institute of St. Louis, related to the federal funding freeze.*
7. **Upcoming Trustee Grant Reviews**  
*Deputy Director Serena Muhammad will provide an overview of upcoming Trustee grant review timelines for the Systems Change Planning Grant, Early Childhood Partnerships, and Early Childhood Social Emotional Development for Children applications to be conducted in March and April.*
8. **Staff Report**  
*A written update on major activities and accomplishments of the staff since the last meeting of the Trustees will be distributed.*
9. **Tentative Closed Session**  
*Notice is hereby given that the Board of Trustees may, subject to a motion duly made and adopted, conduct a closed session, for the purpose of considering one or more of the following matters pursuant to Section 610.021(1), Revised Statutes of Missouri, and engage in proceedings to:*
  - (1) discuss legal actions, causes of action, litigation or privileged communications between the Board’s representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17);*
  - (2) discuss matters involving the leasing, purchase, or sale of real estate, pursuant to Section 610.021(2);*
  - (3) discuss sealed bids and proposals, and related documents, or documents related to a negotiated contract, pursuant to Section 610.021(12); and/or*
  - (4) discuss hiring, firing, disciplining, or promoting particular employees pursuant to Section 610.021(3) and 610.021(13).*
10. **Adjournment**  
*The next meeting will be **Thursday, March 20, 2025, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15<sup>th</sup> Floor, 701 Market St., St. Louis, MO 63101.***

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Peabody Plaza, 701 Market St., Suite 200, St. Louis, MO 63101  
 (314) 535-6964

\*\*\* MEETING MINUTES \*\*\*

**City of St. Louis Mental Health Board of Trustees**  
 Minutes of the February 20, 2025, Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	In-person	Ronald Griffin	Zoom
Robert Poirier, Vice Chair	In-person	Mario Hamell	Absent
Julia López, Sec./Treas.	Zoom	Marcia Hayes-Harris	In-person
Andi Blaylock	Zoom	Carolyn Jackson	Zoom
Terrell Carter	Absent	Cassandra Pinkston	In-person
Vander Corliss	Absent	Janice Thomas	Zoom
Linda Grayson	Zoom		

*Others Attending:*  
 Andrew Bramman, General Counsel  
 Cassandra Kaufman, Executive Director  
 Serena Muhammad, Deputy Director  
 Susan Kabat, Controller  
 MHB Staff

**Call to Order** – The regular meeting of the City of St. Louis Mental Health Board of Trustees (MHB) was called to order at 5:46 p.m. by Board Chair Donna Schmitt.

**Community Comments** – There were no community members who wished to address the Board.

**Approval of the January 16 Board Minutes** – The motion to approve the January 16, 2025, meeting minutes was made by Ronald Griffin, seconded by Rob Poirier, and passed unanimously.

**FY 2025 Second Quarter Financial Statements** – Controller Susan Kabat, CPA, presented the second quarter FY 2025 financial statements.

**Resolution to Appropriate FY 2026 – 2028 Community Children’s Services – Early Childhood Funding** – Program Committee Member Marcia Hayes-Harris presented the resolution to appropriate funding from the Community Children’s Services – Early Childhood Fund for the three-year FY 2026 – 2028 funding cycle. The motion was seconded by Cassandra Pinkston and passed unanimously.

**Resolution to Approve FY 2026 Funding for Psychological Evaluation Services** – Program Committee Chair Rob Poirier presented the resolution to approve FY 2026 funding from the Community Mental Health Fund and Community Children’s Services Fund to increase the number of psychological evaluations available to city residents and court-involved youth through Saint Louis University’s Psychological Services Clinic. The motion was seconded by Marcia Hayes-Harris and passed unanimously.

**Resolution to Approve FY 2025 Funding for Behavioral Health Case Management** – Executive Director Cassandra Kaufman presented the resolution to approve FY 2025 Community Mental Health – Emerging Needs Funding to increase a 0.5 FTE Behavioral Health Case Manager position to 1.0 FTE related to the federal funding freeze. The position serves newly arrived refugees at the International Institute of St. Louis. The motion was made by Rob Poirier, seconded by Marcia Hayes-Harris and passed unanimously.

**Upcoming Trustee Grant Reviews** – Deputy Director Serena Muhammad provided an overview of upcoming Trustee grant review timelines for the Systems Change Planning Grant, Early Childhood Partnerships, and Early Childhood Social Emotional Development for Children applications to be conducted in March and April. Director of Administration Sue Culli-Wilson demonstrated the new Foundant grant management system that Trustees will use to complete grant reviews.

**Staff Report** – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from January 17, 2025 – February 20, 2025. The report was posted to the Trustee Portal following the meeting.

**Adjournment** – There being no further business before the Board, Donna Schmitt made a motion to adjourn, seconded by Marcia Hayes-Harris. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 6:43 p.m.

**The next meeting will be *Thursday, March 20, 2025, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15<sup>th</sup> Floor, 701 Market St., St. Louis, MO 63101.***