



***** MEETING NOTICE *****

TO: Trustees & Other Interested Persons
FROM: Cassandra Kaufman, Executive Director
DATE: March 15, 2024
SUBJECT: Board Meeting on **Thursday, March 21, 2024, at 5:45 PM, 15th Floor Summit Conference Room, Peabody Plaza, 701 Market St., St. Louis, MO 63101 and via Zoom**
<https://stlmhb.zoom.us/j/89621928740?pwd=RzVEUjl2RHIHL01lQk0zRWtzeHNZz09>

Meeting ID: 896 2192 8740
Passcode: 239805

**CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES' MEETING
TENTATIVE AGENDA
MARCH 21, 2024**

BOARD MEETING

- 1. Community Comments**
Opportunity for individuals from the St. Louis community to comment on issues concerning the Community Children's Services Fund and the Community Mental Health Fund or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance and limit comments to three minutes.
- 2. Approval of the February 15, 2024, Board Meeting Minutes**
The Trustees will vote whether to approve the meeting minutes from the last meeting held February 15, 2024. Minutes are distributed to all recipients on the MHB contact list.
- 3. Election of FY 2024 – 2025 Officer Slate**
Carolyn Jackson, Nominating Committee Chair, will present the proposed Officer Slate to serve one-year terms beginning April 18, 2024, for a vote by the Trustees.
- 4. Job Description Changes**
Personnel Committee Chair Linda Grayson will present recommended changes to one of two job descriptions approved by the Board at the February 15, 2024, meeting.

The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.

5. Agency Presentation

Allisha Jones-Pickens, Executive Director of Community of Hope, will present on their FY23-25 Community Children's Service Fund Project Parents and Community Connected.

6. Staff Report

A written update on major activities and accomplishments of the staff since the last meeting of the Trustees will be distributed.

7. Tentative Closed Session

Notice is hereby given that the Board of Trustees may, subject to a motion duly made and adopted, conduct a closed session, for the purpose of considering one or more of the following matters pursuant to Section 610.021(1), Revised Statutes of Missouri, and engage in proceedings to:

(1) discuss legal actions, causes of action, litigation or privileged communications between the Board's representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17);

(2) discuss matters involving the leasing, purchase, or sale of real estate, pursuant to Section 610.021(2);

(3) discuss sealed bids and proposals, and related documents, or documents related to a negotiated contract, pursuant to Section 610.021(12); and/or

(4) discuss hiring, firing, disciplining, or promoting particular employees pursuant to Section 610.021(3) and 610.021(13).

8. Adjournment

The next meeting will be Thursday, April 18, 2024, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.

The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.



Peabody Plaza, 701 Market St., Suite 200, St. Louis, MO 63101
 (314) 535-6964

*** MEETING MINUTES ***

City of St. Louis Mental Health Board of Trustees
 Minutes of the March 21, 2024, Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Terrell Carter, Chair	In-person	Mario Hamell	Zoom
Donna Schmitt, Vice Chair	In-person	Marcia Hayes-Harris	In-person
Robert Poirier, Secretary/ Treasurer	In-person	Carolyn Jackson	In-person
Andi Blaylock	In-person	Julia López	Absent
Vander Corliss	In-person	Lisa Mulligan	Zoom
Linda Grayson	In-person	Cassandra Pinkston	In-person
Ronald Griffin	Zoom	Janice Thomas	Absent

Others Attending:
 Matthew S. McBride, Board General Counsel
 Cassandra Kaufman, Executive Director
 Serena Muhammad, Deputy Director
 Susan Kabat, Controller
 MHB Staff

Call to Order – The meeting of the City of St. Louis Mental Health Board of Trustees (MHB) was called to order at 5:45 p.m. by Board Chair, Terrell Carter.

Community Comments – There were no community members present who wished to address the Board.

Approval of the February 2024 Board Minutes – The motion to approve the February 15, 2024, meeting minutes was made by Donna Schmitt, seconded by Carolyn Jackson, and passed unanimously.

Election of FY 2024 – 2025 Officer Slate – Carolyn Jackson, Nominating Committee Chair, presented the proposed Officer Slate to serve one-year terms beginning April 18, 2024, for a vote by the Trustees. The motion was made by Carolyn Jackson, seconded by Rob Poirier, and passed unanimously. Trustees approved the following slate of officers to serve one-year terms beginning April 18, 2024, through April 17, 2025:

Chair – Donna Schmitt

Vice Chair – Rob Poirier

Secretary/Treasurer – Julia López

Job Description Changes – Personnel Committee Chair Linda Grayson presented recommended changes to one of two job descriptions approved by the Board at the February 15, 2024, meeting. The motion was made by Linda Grayson, seconded by Marcia Hayes-Harris, and passed unanimously. The Board approved the title change from Account Specialist to Program Assistant and the revised duties for this position.

Agency Presentation – Allisha Jones-Pickens, Executive Director of Community of Hope, presented on their FY23 – 25 Community Children’s Service Fund Project *Parents and Community Connected*.

Staff Report – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from February 16, 2024 – March 21, 2024. The report will be posted to the Trustee Portal following the meeting.

Roll Call Vote to Close the Meeting – Board Chair Terrell Carter moved, and Vice Chair Donna Schmitt seconded the motion to conduct a roll call vote to close the meeting. Board Chair Terrell Carter called the roll to vote to close the meeting for the purpose of discussing legal actions, causes of action, litigation or privileged communications between the Board’s representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17).

Andi Blaylock – Yes

Terrell Carter – Yes

Vander Corliss – Yes

Mario Hamell – Yes

Linda Grayson – Yes

Ronald Griffin – Yes

Marcia Hayes-Harris – Yes

Carolyn Jackson – Yes

Lisa Mulligan – Yes

Cassandra Pinkston – Yes

Rob Poirier – Yes

Donna Schmitt – Yes

Janice Thomas – Absent

Julia López – Absent

Following the roll call vote to enter a closed session, everyone except the Executive Director, Deputy Director, Controller, Legal Counsel, and Trustees were placed in a Zoom waiting room and invited back at the conclusion of the closed session. The purpose of the closed session was to inform the Board of a legal matter. The closed session adjourned at 7:23 p.m..

Adjournment – There being no further business before the Board, Carolyn Jackson made a motion to adjourn, seconded by Linda Grayson. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 7:23 p.m.

The next meeting of the City of St. Louis Mental Health Board of Trustees will be Thursday, April 18, 2024, at 5:45 p.m. in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.