



***** MEETING NOTICE *****

TO: Trustees & Other Interested Persons
FROM: Cassandra Kaufman, Executive Director
DATE: May 10, 2024
SUBJECT: Board Meeting on **Thursday, May 16, 2024, at 5:45 PM, 15th Floor Summit Conference Room, Peabody Plaza, 701 Market St., St. Louis, MO 63101 and via Zoom**
<https://stlmhb.zoom.us/j/89621928740?pwd=RzVEUjI2RHlHL01lQk0zRWtzeHNNZz09>
Meeting ID: 896 2192 8740
Passcode: 239805
Dial by your location +1 312 626 6799 US (Chicago)

**CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES' MEETING
TENTATIVE AGENDA
MAY 16, 2024**

BOARD MEETING

1. Community Comments

Opportunity for individuals from the St. Louis community to comment on issues concerning the Community Children's Services Fund and the Community Mental Health Fund or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance and limit comments to three minutes.

2. Approval of the April 2024 Board Minutes

The Trustees will vote whether to approve the meeting minutes from the last meeting held April 18, 2024. Minutes are distributed to all recipients on the MHB contact list.

3. FY23 Audited Financial Statement and Independent Auditor's Report

Andrew Zebell, Principal and CPA with CliftonLarsonAllen will present the FY23 Audited Financial Statement and Independent Auditor's Report. Trustees will vote whether to approve the audit as presented.

The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.

4. **Resolution to Approve FY25 Continuation Grants from the Community Mental Health Fund**
Vice Chair and Program Committee Member Rob Poirier will present the Resolution to approve FY25 continuation funding for year two of the Community Mental Health Fund grant cycle.
5. **Resolution to Approve FY25 Continuation Grants from the Community Children's Services Fund**
Program Committee Member Ronald Griffin will present the Resolution to approve FY25 continuation funding for year three of the Community Children's Services Fund grant cycle.
6. **Resolution to Approve FY25 Community Children's Services Fund and Community Mental Health Fund Intergenerational Continuation Grants**
Program Committee Member Marcia Hayes-Harris will present the Resolution to approve FY25 continuation funding for year three of the Community Children's Services Fund and Community Mental Health Fund Intergenerational (a.k.a. Hybrid) grants.
7. **Resolution to Approve FY25 Community Mental Health Funding and Community Children's Services Funding for Partnerships, Initiatives, System Building, and Emerging Needs**
Vice Chair and Program Committee Member Rob Poirier will present the Resolution to approve FY25 continuation funding for funding partnerships and initiatives, system building, and emerging needs.
8. **Agency Presentation**
Alisa Acosta, Director of Quality and Compliance and Jennifer Vorachack, Senior Director of Quality and Compliance will present on FamilyForward's Child Abuse Prevention and Treatment Services.
9. **Children's Mental Health Awareness Day May 9 Presentation**
MHB Director of Prevention Partnerships Lisa Potts and Children's Services Project Director Denise Carter will showcase the day's activities conducted as part of Mental Health Awareness Month and MHB's Wellness in Neighborhoods Public Awareness Campaign.
10. **Staff Report**
A written update on major activities and accomplishments of the staff since the last meeting of the Trustees will be distributed.
11. **Tentative Closed Session**
Notice is hereby given that the Board of Trustees may, subject to a motion duly made and adopted, conduct a closed session, for the purpose of considering one or more of the following matters pursuant to Section 610.021(1), Revised Statutes of Missouri, and engage in proceedings to:

The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.

(1) discuss legal actions, causes of action, litigation or privileged communications between the Board's representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17);

(2) discuss matters involving the leasing, purchase, or sale of real estate, pursuant to Section 610.021(2);

(3) discuss sealed bids and proposals, and related documents, or documents related to a negotiated contract, pursuant to Section 610.021(12); and/or

(4) discuss hiring, firing, disciplining, or promoting particular employees pursuant to Section 610.021(3) and 610.021(13).

12. Adjournment

The next meeting will be Thursday, June 20, 2024, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.

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Peabody Plaza, 701 Market St., Suite 200, St. Louis, MO 63101
(314) 535-6964

*** MEETING MINUTES ***

City of St. Louis Mental Health Board of Trustees
Minutes of the May 16, 2024, Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	Absent	Ronald Griffin	Absent
Robert Poirier, Vice Chair	In-person	Mario Hamell	Zoom
Julia López, Secretary/ Treasurer	Absent	Marcia Hayes-Harris	In-person
Andi Blaylock	In-person	Carolyn Jackson	In-person
Terrell Carter	Zoom	Lisa Mulligan	Zoom
Vander Corliss	In-person	Cassandra Pinkston	Absent
Linda Grayson	Zoom	Janice Thomas	Zoom

Others Attending:

Matthew S. McBride, Board General Counsel
Cassandra Kaufman, Executive Director
Serena Muhammad, Deputy Director
Susan Kabat, Controller
Andrew Zebell, CPA, Principal, CLA (CliftonLarsonAllen LLP)
MHB Staff

Call to Order – The meeting of the City of St. Louis Mental Health Board of Trustees (MHB) was called to order at 5:45 p.m. by Board Vice Chair, Rob Poirier. Due to the full agenda, Rob Poirier moved to amend the agenda to remove the agency speaker and staff presentation. The motion was seconded by Vander Corliss and passed unanimously.

Community Comments – There were no community members present who wished to address the Board.

Approval of the April 2024 Board Minutes – The motion to approve the April 18, 2024, meeting minutes was made by Rob Poirier, seconded by Terrell Carter, and passed unanimously.

FY23 Audited Financial Statement and Independent Auditor’s Report – Andrew Zebell, Principal and CPA with CliftonLarsonAllen presented the FY23 Audited Financial Statement and Independent Auditor’s Report. Mr. Zebell presented the completed audit scope, highlighting that no fraudulent activities were found, and the team was now prepared to conduct future audits on a six-month schedule. He also discussed the impact of new accounting standards on government organizations

and the potential of the Inflation Reduction Act for energy efficiency programs and tax credits. A walkthrough of the Mental Health Board's financial statements revealed strong current assets, investments, and manageable liabilities, with a substantial amount of federal funding expected to drive revenue increases in the next fiscal year. The motion to approve the FY23 Audited Financial Statement and Independent Auditor's Report was made by Rob Poirier, seconded by Andi Blaylock and passed unanimously.

Resolution to Approve FY25 Continuation Grants from the Community Mental Health Fund – Vice Chair and Program Committee Member Rob Poirier presented the Resolution to approve FY25 continuation funding for year two of the Community Mental Health Fund grant cycle. The motion to approve the resolution was made by Rob Poirier, seconded by Carolyn Jackson, and passed unanimously.

Resolution to Approve FY25 Continuation Grants from the Community Children's Services Fund – Program Committee Member Marcia Hayes-Harris presented the Resolution to approve FY25 continuation funding for year three of the Community Children's Services Fund grant cycle. The motion to approve the resolution was made by Marcia Hayes-Harris, seconded by Carolyn Jackson, and passed unanimously.

Resolution to Approve FY25 Community Children's Services Fund and Community Mental Health Fund Intergenerational Continuation Grants – Program Committee Member Marcia Hayes-Harris presented the Resolution to approve FY25 continuation funding for year three of the Community Children's Services Fund and Community Mental Health Fund Intergenerational (a.k.a. Hybrid) grants. The motion to approve the resolution was made by Marcia Hayes-Harris, seconded by Vander Corliss, and passed unanimously.

Resolution to Approve FY25 Community Mental Health Funding and Community Children's Services Funding for Partnerships, Initiatives, System Building, and Emerging Needs – Vice Chair and Program Committee Member Rob Poirier presented the Resolution to approve FY25 continuation funding for funding partnerships and initiatives, system building, and emerging needs. The motion to approve the resolution was made by Rob Poirier, seconded by Marcia Hayes-Harris, and passed unanimously.

Staff Report – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from April 19, 2024 – May 16, 2024. The report was posted to the Trustee Portal following the meeting.

Cassandra introduced the Board to MHB's new Program Assistant, Cameron Saari. She also announced changes to Board Committee memberships. In consultation with Board Chair Donna Schmitt, the following changes have been made to Board Committee membership for FY25:

- Rob Poirier will step down as chair of the Finance—Investment Committee to assume chairmanship of the Program Committee once again.
- Julia López will relinquish the leadership of the Program Committee to join the Finance—Investment Committee in her new role as Secretary/Treasurer. At her request, she will remain on the Program Committee and participate as her schedule allows.
- Vander Corliss has agreed to serve as chair of the Finance—Investment Committee.
- Ronald Griffin will move from the Program Committee to the Nominating Committee.

Closed Session – Vice Chair Rob Poirier conducted a roll call vote to move the meeting into a closed session citing Sections 610.021(1) and 610.021(17) of the Revised Statutes of Missouri for the purpose of discussing legal actions, causes of action, litigation or privileged communications between the Board’s representatives and its attorneys or auditors.

Andi Blaylock – Yes

Terrell Carter – No response

Vander Corliss – Yes

Linda Grayson – Yes

Ronald Griffin – Absent

Mario Hamell – Yes

Marcia Hayes-Harris – Yes

Carolyn Jackson – Yes

Julia López – Absent

Lisa Mulligan – Yes

Cassandra Pinkston – Absent

Rob Poirier – Yes

Donna Schmitt – Absent

Janice Thomas – Yes

Following the roll call vote to move into closed session, everyone except the Executive Director, Deputy Director, General Counsel, MHB Trustees, and MHB staff running the Zoom were placed into a Zoom waiting room and invited back after the Closed Session concluded for the adjournment of the meeting. The closed session began at 6:29 p.m. during which privileged communications between the Board and its General Counsel were discussed; and ended at 7:09 p.m.

Adjournment – There being no further business before the Board, Carolyn Jackson made a motion to adjourn, seconded by Marcia Hayes-Harris. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 7:10 p.m.

The next meeting will be Thursday, June 20, 2024, at 5:45 PM in the Summit Conference Room, Peabody Plaza 15th Floor, 701 Market St., St. Louis, MO 63101.