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CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES

Minutes of the July 14, 2026 Virtual Executive Committee Meeting

Board Officers	Attendance
Rob Poirier, Chair	Zoom
Julia López, Vice-Chair	Zoom
Vander Corliss, Secretary/Treasurer	Zoom

Others Attending:
Cassandra Kaufman, Executive Director
Matt McBride, General Counsel, Lashly & Baer

1. **Call to Order**
The virtual meeting of the MHB Executive Committee was called to order at 2:01 p.m. by Board Chair Rob Poirier.

2. **Approve minutes from June 9, 2026 Executive Committee Meeting**
Rob Poirier moved and Secretary/Treasurer Vander Corliss seconded the motion to approve the June 9, 2026 meeting minutes. The motion passed unanimously.

3. **Discuss charters for new standing committees**
Executive Director Cassandra Kaufman included three draft committee charters in the Executive Committee's meeting materials which included the Executive Committee; Government, Finance, and Administration Committee (GFA); and the Program and Performance Committee. Additionally, she included an updated copy of the Duties and Responsibilities of MHB Board Officers. The committee discussed the Executive Committee charter, duties, and responsibilities and had no changes.

During the review of the GFA committee charter, a few changes were discussed and made directly in the document by Cassandra during the meeting. Two changes removing the committee's oversight of the sexual harassment/harassment and whistleblower complaints were then added to the responsibilities of the Executive Committee.

There were no changes proposed for the Program and Performance Committee charter. However, the issue of whether or not the newly formed committees could include non-Trustee members was discussed. It was determined by the Executive Committee that non-Trustee members could be included on the GFA and Program and Performance Committees with three conditions: 1) Non-Trustee Committee members would be voting members of both committees; 2) Any non-Trustees considered for Board Committee membership would by considered for inclusion by all committee members and then elected by a majority of committee members; and 3) In no event would the number of non-Trustee committee members outnumber Trustees serving on either committee. These conditions were added to both the GFA and Program and Performance Committee charters.

The Executive Committee determined that both standing committees could also create sub-committees and ad hoc sub-committees as needed. Currently, the Housing Committee is a standing sub-committee of the Program and Performance Committee. This power was added to both standing committee charters.

All three charters will be presented to the full Board for a vote at the August 20, 2026 meeting.

4. **<u>Discuss appointment of chairs for Governance, Finance, and Administration Committee and Program and Performance Committee</u>**
   In the Executive Committee's meeting materials Cassandra included an organizational chart with proposed Trustee membership for both committees, based upon past committee membership and expressed areas of interest. This included a recommendation for the co-chairs of both committees: Andi Blaylock and Dr. Ronald Griffin to co-chair GFA, and Marcia Hayes-Harris and Janice Thomas to co-chair the Program and Performance Committee. The Executive Committee supported Cassandra's recommendations and charged her to invite the four Trustees to serve on behalf of the Executive Committee.

5. **<u>Discuss recommendations for Trustee committee assignments</u>**
   The Executive Committee reviewed and briefly discussed the proposed committee membership and decided to leave the final decision up to the GFA and Program and Performance Committee co-chairs.

6. **<u>Other business</u>**
   None.

7. **<u>Adjourn</u>**
   There being no further business before the committee, Rob Poirier made the motion to adjourn, seconded by Vander Corliss, which passed unanimously. The virtual Executive Committee meeting adjourned at 3:12 p.m.