



MEMORANDUM

TO: Trustees

FROM: Donna Schmitt, Board Chair **BOARD ACTION REQUIRED**

DATE: June 13, 2025

SUBJECT: Revise FY25 Annual Budget to Include \$750K Tornado Response Fund

The MHB Finance – Investment Committee met virtually on June 11, 2025, at 5:30 PM and discussed revising the FY25 annual operating budget to reflect the addition of \$750,000 in Tornado Response Round 1 Funding for eligible funded partner organizations impacted by the May 16, 2025, EF3 tornado.

Tornado Response Fund Round 1

The Executive Committee held a Special Virtual Meeting on May 21, 2025, for the purpose of establishing a Tornado Response Fund for MHB funded partners impacted by the May 16 EF3 tornado. The committee recommended \$125K for CCSF – Early Childhood, \$375K for CCSF and \$250K for CMHF for round 1 for a total commitment of up to \$750K. The chart attached to the resolution describing the proposed fund was edited during the meeting to reflect the committee’s final approved version of Tornado Response Fund. Additionally, the committee approved up to \$10K from each tax fund to be set aside to cover any MHB-related expenses associated with the tornado response facilitated by staff.

MHB’s General Counsel affirmed that all proposed uses for the emergency funding were within the boundaries of what MHB funding could support. The Tornado Response Fund is limited to funded partners, reporting and documentation of expenditures is mandatory, and any unspent funds must be returned.

Staff opened a brief application in the MHB Grant Portal on Friday, May 23, 2025, notifying all funded partners; and began accepting, reviewing, and approving applications immediately. The deadline for Round 1 funding requests is June 30. An update will be provided at the June 18, 2025, Virtual Board Meeting on requests received and approved through June 18, 2025, including the designated purposes of requested funds.

CITY OF SAINT LOUIS MENTAL HEALTH BOARD OF TRUSTEES

**APPROVE REVISED ORGANIZATIONAL BUDGET
FOR FY 2025 (JULY 1, 2024 - JUNE 30, 2025)**

RESOLUTION

WHEREAS, the City of St. Louis, Missouri has levied taxes pursuant to the laws of the State of Missouri Sections 205.975 – 205.990 RSMo. to fund the Community Mental Health Fund and Sections 210.860 – 210.861 RSMo. (2005 and 2020) to fund the Community Children’s Services Fund (CCSF); and

WHEREAS, the Executive Committee met May 21, 2025, and approved the establishment of a Tornado Response Fund to support current MHB funded partners, permanent supportive housing providers, and early childhood organizations approved for FY 2026 Community Children’s Services – Early Childhood Funding either directly impacted by the May 16, 2025, EF3 tornado, or those providing services in response to the tornado; and

WHEREAS, the Executive Committee approved up to \$125,000 from Community Children’s Services – Early Childhood reserves, up to \$375,000 from Community Children’s Services Fund reserves, and up to \$250,000 from Community Mental Health Fund reserves for Round 1 funding for a total commitment of up to \$750,000. The attached chart reflects the final approved version of Tornado Response Fund including approved uses for the funding; and

WHEREAS, the Executive Committee also approved that up to \$10,000 from each tax fund be set aside to cover any MHB-related expenses associated with the tornado response facilitated by staff; and

WHEREAS, MHB’s Finance—Investment Committee met to review and approve the revised budget on June 11, 2025; and

WHEREAS, the laws of the State of Missouri require the adoption of an annual budget and prohibit expenditures not made in accordance with that budget.

NOW THEREFORE BE IT RESOLVED:

The Trustees approve the revised estimated revenues and expenses for the period July 1, 2024, to June 30, 2025, as appended.

APPROVED THIS 18th DAY OF JUNE 2025:

Board Chair/Officer Name (printed):	Signature:
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ATTEST:

Board Officer Name (printed):	Signature:
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MHB Tornado Emergency Response Fund*

***Executive Committee approved Round 1 Funding up to \$750K across the 3 tax funds 05.21.25**

	CCSF – Early Childhood	CCSF	CMHF
Reserve Balances as of 05.21.25	\$1,829,951.16	\$6,602,456.88	\$7,519,402.77
Request appropriation from MHB Reserves (Up to Amount)	Up to \$250K 2 rounds of funding due to changing needs (\$125K now and \$125K 3 – 6 months)	Up to \$750K 2 rounds of funding due to changing needs (\$375K now and \$375K in 3 – 6 months)	Up to \$500K 2 rounds of funding due to changing needs (\$250K now and \$250K in 3 – 6 months)
Number of Funded Partners	FY26 = 16	FY26 = 48 (incl. hybrids)	FY26 = 20 (incl. hybrids)
Eligible	Limited to providers serving city children	Agencies located in affected areas and agencies performing disaster response activities associated with their MHB-funded services	Agencies located in affected areas and agencies performing disaster response activities associated with their MHB-funded services
Emergency Response Grant Fund	Allocated to Gateway Early Childhood Alliance/St. Louis Community Foundation is fiscal sponsor (similar to Rapid Response Fund \$150K approved in Nov 2024)	To be administered by MHB as one-time grants for currently funded partners impacted by tornado	To be administered by MHB as one-time grants for currently funded partners impacted by tornado
Allowable Uses	<ul style="list-style-type: none"> • Facility repair capital expense • Replace / repair damaged equipment • Purchase backup generator for facility • Purchase / repair damaged agency vehicle(s) • Purchase / replace consumable program supplies • Purchase / replace non-consumable program materials / supplies • Cover overtime and/or staffing costs associated with tornado response • Support for agency staff engaged in disaster response and/or grief and loss response 	<ul style="list-style-type: none"> • Facility repair capital expense • Replace / repair damaged equipment • Purchase backup generator for facility • Purchase / repair damaged agency vehicle(s) • Purchase / replace consumable program supplies • Purchase / replace non-consumable program materials / supplies • Cover overtime and/or staffing costs associated with tornado response • Support for agency staff engaged in disaster response and/or grief and loss response 	<ul style="list-style-type: none"> • Facility repair capital expense • Replace / repair damaged equipment • Purchase backup generator for facility • Purchase / repair damaged agency vehicle(s) • Purchase / replace consumable program supplies • Purchase / replace non-consumable program materials / supplies • Cover overtime and/or staffing costs associated with tornado response • Support for agency staff engaged in disaster response and/or grief and loss response • Costs to temporarily house displaced residents of MHB Permanent Supportive Housing apartments
Funding Request \$ Options	<ul style="list-style-type: none"> • Up to \$25K 	<ul style="list-style-type: none"> • Up to \$25K 	<ul style="list-style-type: none"> • Up to \$25K
MHB funding for on the ground tornado response facilitated by staff	<ul style="list-style-type: none"> • Up to \$10K from \$250K allocation 	<ul style="list-style-type: none"> • Up to \$10K from \$750K allocation 	<ul style="list-style-type: none"> • Up to \$10K from \$500K allocation
Method to determine disbursement	<ul style="list-style-type: none"> • Application process facilitated by GECA 	<ul style="list-style-type: none"> • Application process facilitated by MHB 	<ul style="list-style-type: none"> • Application process facilitated by MHB
Project period for agencies to utilize funds	<ul style="list-style-type: none"> • 12 months from receipt of funding 	<ul style="list-style-type: none"> • 12 months from receipt of funding 	<ul style="list-style-type: none"> • 12 months from receipt of funding

Saint Louis MHB Proposed FY2025 Revised Budget - Modified Cash Basis

	Approved FY25 Budget	Admin	EC	CSF	MHF	Federal Programs, VPC & Indirect Funding	Proposed FY25 Revised Budget	\$ Variance to Approved Budget
Revenues								
Tax Revenues	\$ 18,245,151	\$ -	\$ 3,172,348	\$ 10,154,340	\$ 4,878,463	\$ 40,000	\$ 18,245,151	-
Federal Programs - HHS SAMHSA SOC	999,865	-	-	-	-	999,865	999,865	-
Federal Programs - VPC	460,000	-	-	-	-	460,000	460,000	-
Grants - Violence Prevention Commission	260,090	-	-	-	-	260,090	260,090	-
Grants - Collaborative Funding	5,000	-	-	5,000	-	-	5,000	-
Donations	2,500	-	-	-	-	2,500	2,500	-
Miscellaneous Income	16,161	1,832	2,672	5,241	6,417	-	16,161	-
Administrative Service Fees - Senior Fund	15,744	15,744	-	-	-	-	15,744	-
Dividends and interest, net of fees	431,022	-	-	203,221	227,802	-	431,022	-
Unrealized Gain (Loss) on Investments	-	-	-	-	-	-	-	-
Total Revenues	\$ 20,435,533	\$ 17,576	\$ 3,175,020	\$ 10,367,801	\$ 5,112,681	\$ 1,762,455	\$ 20,435,533	-
Expenses								
Community Investments								
Competitive Grants	13,812,768	-	2,040,469	8,168,999	3,603,300	-	13,812,768	-
Partnerships and Initiatives	1,782,793	-	359,133	1,216,560	207,100	-	1,782,793	-
Emerging Needs	200,000	-	100,000	50,000	50,000	-	200,000	-
Tornado Response Fund	-	-	125,000	375,000	250,000	-	750,000	750,000
Federal Grants - SOC	955,852	-	-	-	-	955,852	955,852	-
Federal Grants - VPC	310,525	-	-	-	-	310,525	310,525	-
Nonfederal Grants - VPC	162,655	-	-	-	-	162,655	162,655	-
Other Community Investments	87,325	-	40,000	20,000	20,000	7,325	87,325	-
Personnel Costs - Salary - Direct Project Exp	824,427	-	101,132	316,779	202,493	204,023	824,427	-
Personnel Costs - Fringe - Direct Project Exp	284,954	-	37,027	113,953	73,031	60,943	284,954	-
Total Community Investments	\$ 18,421,299	\$ -	\$ 2,802,761	\$ 10,261,291	\$ 4,405,924	\$ 1,701,322	\$ 19,171,299	750,000
Operating Expenses								
Personnel Costs - Salary	500,525	500,525	-	-	-	-	500,525	-
Personnel Costs - Fringe	193,274	193,274	-	-	-	-	193,274	-
Board and Staff Development	44,250	44,250	-	-	-	-	44,250	-
Professional Fees	186,500	183,500	-	-	3,000	-	186,500	-
Rent & Other Occupancy	169,750	169,750	-	-	-	-	169,750	-
Public Awareness	98,966	98,750	-	-	-	216	98,966	-
Information Technology	62,014	61,500	-	-	-	514	62,014	-
Dues & Subscriptions	4,750	4,750	-	-	-	-	4,750	-
Meeting Expenditures	26,000	26,000	-	-	-	-	26,000	-
Travel	27,500	27,500	-	-	-	-	27,500	-
Telephone/Communications	16,332	15,250	-	-	-	1,082	16,332	-
Equipment	5,250	5,250	-	-	-	-	5,250	-
Insurance	10,000	10,000	-	-	-	-	10,000	-
Office Supplies	3,000	3,000	-	-	-	-	3,000	-
Miscellaneous/Other	2,000	2,000	-	-	-	-	2,000	-
Total Operating Expenses	\$ 1,350,111	\$ 1,345,299	\$ -	\$ -	\$ 3,000	\$ 1,811	\$ 1,350,111	-
Admin Fund Allocation	(0)	(1,327,723)	17.39% 230,856	55.87% 741,855	26.74% 355,012	-	(0)	-
Total Expenses	\$ 19,771,409	\$ 17,576	\$ 3,033,617	\$ 11,003,147	\$ 4,763,937	\$ 1,703,134	\$ 20,521,409	750,000
Transfer (From) Net Position	-	-	(125,000)	(375,000)	(250,000)	-	(750,000)	(750,000)
Housing Projects (Cash Outlays)	750,000	-	-	-	750,000	-	750,000	-
Transfer To (From) Net Position	\$ (85,876)	\$ (0)	\$ 266,402	\$ (260,345)	\$ (151,256)	\$ 59,321	\$ (85,876)	0