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MEMORANDUM

TO: Trustees

FROM: Cassandra Kaufman, Executive Director **BOARD ACTION REQUIRED**

DATE: August 15, 2025

SUBJECT: Correct FY26 Contract Amount for Legal Services of Eastern Missouri Legal Advocacy for Adults with Mental Illness Project

BACKGROUND

At its May 16, 2025 board meeting, MHB Trustees approved continuation funding for eligible Community Mental Health Fund (CMHF) projects to include a 3.3% cost of living adjustment. The resolution included a table that listed the FY26 recommended funding amount for each eligible CMHF project. The recommended amount for the Legal Services of Eastern Missouri Legal Advocacy for Adults with Mental Illness (LAAMI) project was incorrect. The error was due to the wrong amount being used to calculate the cost of living adjustment.

In FY25, the LAAMI contract was under contracted based on a transposition error (underlined below). The board corrected the mistake through a resolution in November 2024 by increasing the award from \$268,833 (\$258,742 + \$10,091 the 3.9% COLA) to \$296,886 (\$285,742 + \$11,144 the 3.9% COLA). The FY25 contract correction did not exceed the original board approved FY24-26 funding commitment.

In order to calculate FY26 awards, staff used the award amount from the FY25 May board resolution to calculate the COLA. This process did not account for the correction made to the LAAMI contract in November 2024; therefore, the FY26 award amount did not include the board approved adjustment. We are asking the board to pass a new resolution for the correct award amount of \$306,683 (\$296,886 + \$9,797 the 3.3% COLA).

MHB EXECUTIVE COMMITTEE RECOMMENDATION

The Executive Committee met August 11, 2025 to discuss the need to correct the funding recommendation amount listed in the May 15, 2025 board resolution. The committee recommends correcting the FY26 contract amount for the Legal Services of Eastern Missouri Legal Advocacy for Adults with Mental Illness project.

CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES (MHB)

**CORRECT FY26 LEGAL SERVICES OF EASTERN MISSOURI
LEGAL ADVOCACY FOR ADULTS WITH MENTAL ILLNESS CONTRACT AMOUNT**

RESOLUTION

WHEREAS, the City of St. Louis, Missouri has levied taxes pursuant to the laws of the State of Missouri Sections 205.975 – 205.990 RSMo. to fund the Community Mental Health Fund; and

WHEREAS, the Board is entrusted with administering this fund; and

WHEREAS, this Board is desirous to implement its responsibilities to ensure high quality-behavioral health services for adults ages 18 and older residing in the City of St. Louis.

NOW THEREFORE BE IT RESOLVED:

The Board of Trustees authorizes the Executive Director to execute a contract amendment to award up to \$306,683 for the Legal Services of Eastern Missouri Legal Advocacy for Adults with Mental Illness Project.

APPROVED THIS 21st DAY OF AUGUST 2025:

Board Chair/Officer Name (printed):	Signature:
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ATTEST:

Board Officer Name (printed):	Signature:
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