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Welcome!

STL CARES: Federal Funding for St. Louis City Child Care Providers

August 11, 2020
6-7pm

Few Quick Webinar Notes

- Participants will be muted upon entry
- Feel free to adjust your view and screen size
- Webinar is being recorded and will be posted to MHB website
- PowerPoint will be posted to MHB website
- Type any questions you have in the chat box for Q & A (special instructions for callers)

CARES Act Webinar Agenda

- What is the CARES Act funding?
- How do I apply?
- Am I eligible for funding?
- What do I need to know about the application?
- What happens if I am funded?
- What does the online form look like?
- Q & A



What is CARES Act Funding?

We are excited to announce that Saint Louis MHB is collaborating with the City of St. Louis for a one-time grant opportunity to help get CARES Act federal funding into the community for early childhood care.

CARES Act Funding Purpose and Priority Focus

Funding Purpose

- In response to the COVID-19 public health emergency, this CARES Act federal funding is being made available to help stabilize early child care providers delivering high-quality care and to ensure these critical services remain available and accessible to children living in the City of St. Louis. This will be accomplished by supporting 1) the implementation of new health and safety measures, 2) protecting early child care staff and/or 3) offering affordable child care to frontline workers for children up to age 5.

Priority Focus

- Small family home and child care center providers who are located within the community they serve and/or primarily provide services to families living in under resourced communities most affected by COVID-19 and in need of high-quality early childhood care.

How Do I Apply?

- **Online:** Complete the jotform application via phone, tablet or computer
- **In Person:** Print the application and coordinate a time to drop it off at the MHB office located near Union Station by emailing stlmhb@stlmb.com or calling Kristin Cowart at (314) 535-6964 x21.
- **By Email:** If you are able to scan the application, it will be accepted via email before the deadline and can be emailed to stlmhb@stlmhb.com.

Need immediate help for a mental health issue or concern? We can direct you to the right resources. [GET HELP NOW >>](#)



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Funding Announcement for Child Care Providers

We are excited to announce that Saint Louis MHB is collaborating with the City of St. Louis for a one-time grant opportunity to help get CARES Act funding into the community for early childhood care. The application is open from **Monday, 8/3/2020 – Thursday, 8/20/2020 at 4:30 PM**

Click [HERE](#) for more information and to access the application documents.

We're on a mission
for city residents
in a coordinated
physical health
priorities.

The jotform link and a printable version can be found at our website
www.stlmhb.com



Am I Eligible?

Are you...

1. A family home or child care center provider (not a day camp, summer camp or after school program)
2. Located in the city of St. Louis and have a current business license
3. Who serves children living in the city of St. Louis
4. Are licensed, registered, or deemed licensed-exempt by the State of Missouri Department of Health and Senior Services (DHSS) to provide child care
5. Follow the St. Louis City Health Department and CDC guidelines related to COVID-19
6. Plan to remain open through December 2020 (even if temporarily required to close)
7. Able to submit monthly expense reports with receipts

How Much Funding Can I Request?

- We are encouraging applicants to ask for what they need, rather than specify a maximum request amount
- Grants will be made based on budget size/capacity and type of services provided
- Timeframe = March 1, 2020 - December 30, 2020
- Amount available = approx. \$1.5 million
- **Please Note....**Due to the limited amount of funding available:
 - The submission of an application alone does not guarantee funding and
 - does not guarantee the full amount requested if funded

Application * Provider Questions

- a. 9 basic questions +
- b. Total # of approved child care slots
 - Total allowed by license or registration
- c. Actual/current number of slots available
 - How many actual children can be served with social distancing / pandemic restrictions
- d. Are you open using CDC guidelines or temporarily closed due to COVID-19?
 - Scheduled reopening date?
- e. Is the home/center located in the community it serves?

Current CDC Guidelines

*

Updated
July 23,
2020

- Take preventive actions to prevent spread
- Intensify cleaning and disinfection efforts
- Implement screening procedures up arrival
- Require sick children and staff to stay home
- Have a plan if someone is or becomes sick
- Monitor and plan for staff absences
- Maintain an adequate ratio of staff to children
- Implement social distancing strategies
- Follow current gatherings/events guidance
- Limit nonessential visitors
- Modify drop off and pick up procedures

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>

Kids Win Missouri

*

"Preparedness and Planning for Child Care Programs"

*

Released on
May 12, 2020

- What may be different when programs reopen?
 - Smaller group sizes and stable groups
 - Social distancing strategies
 - Use of personal protective equipment (PPE)
 - Vigilant hygiene
 - Daily health checks
 - Defined space for ill children and staff
 - Service of meals to children individually
 - Individual supply boxes
- During the first phases of re-entry, the following typical classroom procedures must be put on hold:
 - Bringing toys from home
 - Hugs with older children

<https://www.stlouis-mo.gov/government/departments/health/communicable-disease/covid-19/guidance/phase-one/child-care-programs-preparedness-and-planning-guidance.cfm>

<https://www.stlouis-mo.gov/government/departments/health/communicable-disease/covid-19/guidance/phase-one/upload/Preparedness-and-Planning-for-Child-Care-Programs-FINAL.pdf>

Application * Financial Impact

1. Overall how have you changed your operations and services in response to COVID-19?
2. Have you received any private funding or a loan from the Paycheck Protection Program (PPP) or other public funds from the City of St. Louis, the State of Missouri or the federal government since March 1, 2020?
3. If “yes,” please list how much money was received, when, from whom and for what expenses.

For example:

- 9,000 / March-July / PPP loan / Staff payroll
- \$2,500 / April / Community Foundation COVID-19 Rapid Response Fund / Disposable face masks, hand sanitizer and cleaning supplies

Application * Revenue

	Actual Revenue 1/1/2020 – 7/31/2020	Anticipated Revenue 8/1/2020 -12/31/2020	Total
Tuition & Fees			Enter the total of the two boxes to the left
Donations			Enter the total of the two boxes to the left
Fundraising			Enter the total of the two boxes to the left
Child Care Subsidy			Enter the total of the two boxes to the left
Other			Enter the total of the two boxes to the left
Total	Enter the total of all 5 rows above	Enter the total of all 5 rows above	Enter the total of the two boxes to the left

- **Important: Do not use commas or decimals in the online form**
- Please reenter the total located where the **blue text** is above. This is your current year revenue.

Application * Expenses

	Actual Expenses 1/1/2020 – 7/31/2020	Anticipated Expenses 8/1/2020 – 12/31/2020	Total
Staff Payroll			Enter the total of the two boxes to the left
Supplies, Materials, and Books			Enter the total of the two boxes to the left
Food and Snacks			Enter the total of the two boxes to the left
Equipment and Furniture			Enter the total of the two boxes to the left
Other			Enter the total of the two boxes to the left
Total	Enter the total of all 5 rows above	Enter the total of all 5 rows above	Enter the total of the two boxes to the left

- **Important: Do not use commas or decimals in the online form**
- Please re-enter the total located where the **blue text** is above. This is your current year expenses.

Application * Important Revenue & Expenses Notes

- Enter the difference between your revenue and expenses
 - Take the dollar amount listed in number 5 and subtract the dollar amount listed in number
 - **Note:** This amount will automatically calculate if you use the online application.
- This will help us better understand your financial position and current need

Application * Eligible Expenses

1. Health and Safety: Cleaning and Sanitation including cleaning supplies or deep cleaning services
2. Health and Safety: Supplies and Equipment including personal protective equipment (PPE), thermometers, etc.
3. Protecting Staff: Payroll Costs to cover staff who will continue to be paid despite decreased enrollment and/or temporary closure
4. Affordable Child Care for Frontline Workers: Tuition/Fees for a child of a frontline worker (health care sector employee, emergency responder and other workers deemed essential during the response to COVID-19)

Application * Funding Request

	Actual Expenses 3/1/2020 – 7/31/2020	Anticipated Expenses 8/1/2020 – 12/30/2020	Total
Health and Safety: Cleaning & Sanitation			Enter the total of the two boxes to the left
Health and Safety: Supplies & Equipment			Enter the total of the two boxes to the left
Protecting Staff: Payroll Costs			Enter the total of the two boxes to the left
Affordable Child Care for Frontline Workers: Tuition/Fees			Enter the total of the two boxes to the left
Total	Enter the total of all 5 rows above	Enter the total of all 5 rows above	Enter the total of the two boxes to the left

- **Important: Do not use commas or decimals in the online form**
- Please reenter the total located where the **blue text** is above. This is how much funding you are requesting.
- **Please note that CARES Act funding requests can only include expenses between March 1, 2020 and December 30, 2020**

Very Important Slide!

Application *

Extremely Important Funding Request Details

A. How was the \$ spent in March–July?

For example (**actual costs**):

- Payroll for 3 part-time staff for June and July = \$4,456
- Cleaning supplies purchased in April = \$186
- 15 cloth masks purchased in June = \$94

B. How will the \$ money be spent in Aug–Dec?

For example (**estimated costs**):

- Professional COVID-19 cleaning for 5 months (Aug – Dec) at \$500 per month = \$2500
- 2 Touchless thermometers at \$100 each = \$200
- 300 disposable face masks at \$50 per 100 = \$300
- Tuition for 5 children of frontline workers at \$400 per month for July – December (6 months x 5 children x \$400 = \$12,000)

Application

*

A Few Final Questions

- X. How would this funding help you to remain open?
- Y. Is there any reason you may not be able to spend the amount requested by December 30, 2020? If yes, please explain.
 - If funded and you are concerned you will not be able to spend your full grant amount, please contact Kristin Cowart at kcowart@stlmhb.com or (314) 535-6964 x21 asap.
- Z. Is there anything else you think we should know?

Required Application Submission Documents

1. DHSS license, registration, or licensed-exempt documentation
2. Current liability insurance certificate
 - Liability insurance provides protection against claims resulting from injuries and damage to people and/or property. Liability insurance covers legal costs and payouts for which the insured party would be found liable.
3. Current City of St. Louis business license
 - Any person who engages in any business, occupation, pursuit, profession, calling, avocation, or trade within the City Limits of St. Louis is required to have a business license.
4. Certificate of Good Standing with the State of Missouri (if you have one)

Application * Review and Submit

Have you...

- Reviewed your answers before submitting?
- Attach a copy of your required documents (previous slide)?
- Signed and dated the application?

Submissions are due no later than
4:30pm on Thursday, August 20, 2020

- 6 MHB Reviewers and 6 Community Reviewers will be assigned a portion of all submitted applications
- All 12 reviewers will read each assigned application and identify individual recommendations
- Paired review teams will meet virtually and create a joint recommendation for all applications
- All 6 paired review team's recommendations will be combined
- The 6 MHB reviewers, MHB Deputy Director and MHB Executive Director will meet to review and finalize the combined recommendations
- The final recommendations will be shared with the City of St. Louis
- Applicants will be notified during the first week of September

What
Happens
After I
Submit?

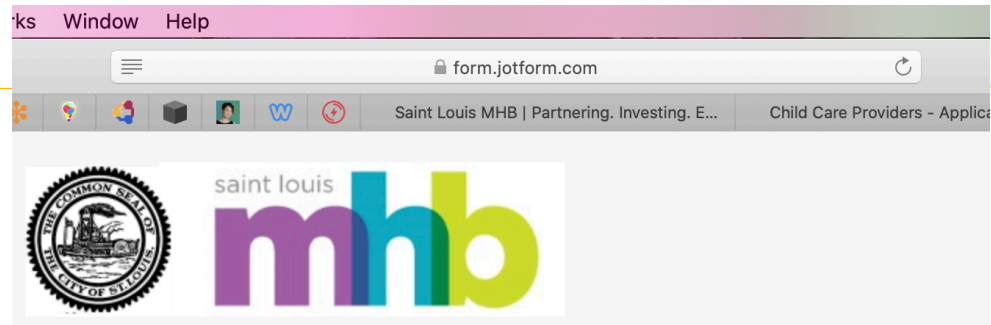
- Designate someone to serve as the main contact
- Meet (virtually/phone) as needed to clarify requirements and/or resolve differences
- Funding can only be used to benefit children up to age 5 who reside in the City of St. Louis
- This funding cannot be used to provide any direct or indirect support of any religious education, service, or otherwise assist the religious mission of any Church. The focus of services must be child care, not worship or religious activities.

If Funded
*
Memorandum
of Agreement
(MOA)

MOA * Payment Information

Grant Requirements	Check Payment Date (approved expenses)
By 4:30pm on September 11, 2020 - MOA signed and returned to MHB - W-9 completed and returned to MHB - A brief itemized expense report and receipts/payroll records submitted for all March – August expenses (online via phone, tablet, computer or in writing)	September 25 th
By 4:30pm on October 2, 2020 - A brief itemized report and receipts/payroll records submitted for all September expenses	October 23 rd
By 4:30pm on November 6, 2020 - A brief itemized report and receipts/payroll records submitted for all October expenses	November 27 th
By 4:30pm on December 11, 2020 - Reminder: Complete all Health and Safety budget purchases by December 10th - A brief itemized report and receipts/payroll records submitted for all November – December 10th expenses <u>and</u> the anticipated actual amount that will be spent between December 11th – 30th	December 25 th
By 4:30pm on January 15, 2021 - A final report submitted answering a few narrative questions plus all itemized final expenses and receipts/payroll records for December 11th – 30th	Reminder: All unspent funding must be returned to MHB

Online Application * Jotform



STL CARES: Federal Funding for St. Louis City Child Care Providers

Application for Federal CARES Act Funding

Eligibility

Instructions

Provider

Impact

Budget

Request

Submit

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Funding Purpose

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Priority Focus

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Questions & Answers

Still Have Questions?

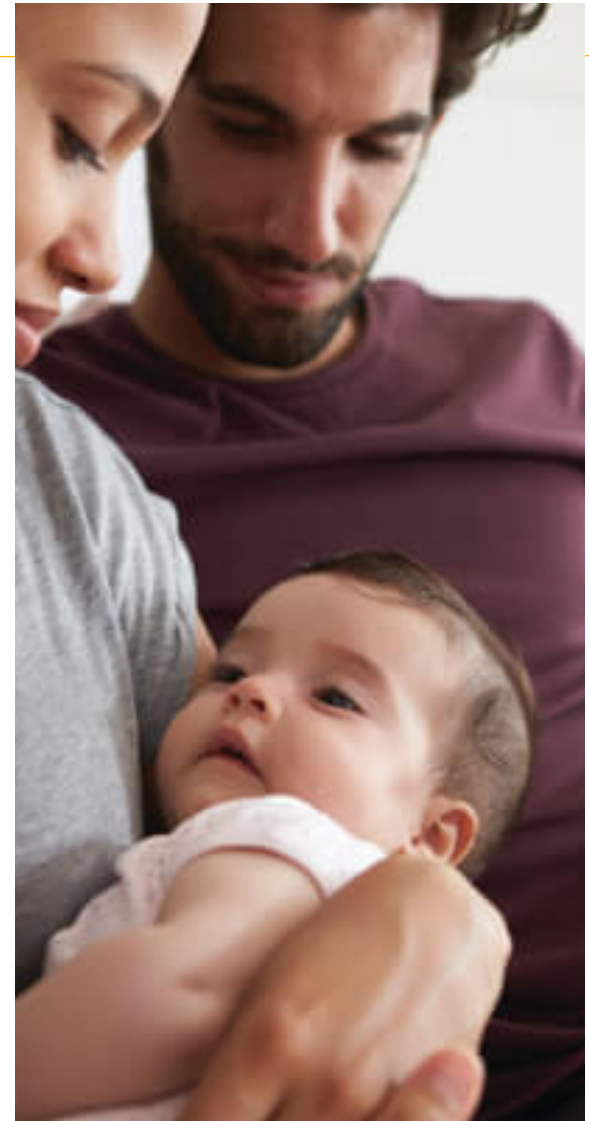
Virtual or telephone
support/assistance is
available as needed
upon request

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Email Kristin Cowart at
kcowart@stlmhb.com
to sign up or

*

Leave a message at
(314) 535-6964 x21



OUR LOCATION

333 S. 18th Street
Annex at Union Station
Suite 200
St. Louis, MO 63103
[View Aerial Map](#)

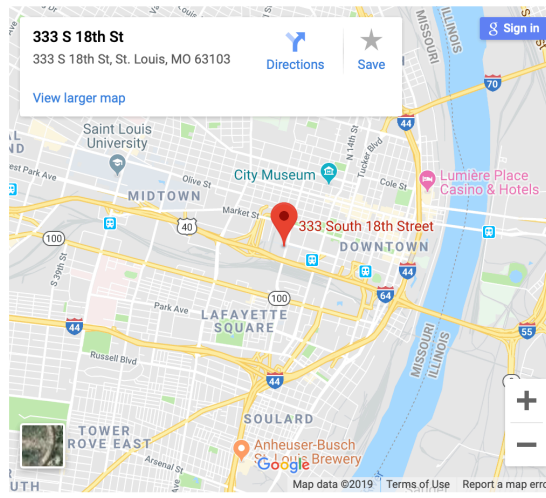
Phone: (314) 535-6964

Fax: (314) 535-6584

stlmhb@stlmhb.com

Hours of Operation: Monday–Friday, 8:30 am to 4:30 pm

Parking Directions: Enter the Union Station parking lot through either gate off 18th Street. Our building is along 18th Street, with the front door facing the parking lot. You will see the sign “Annex” on the front. Park in any space that is not marked “reserved.” Please bring your parking stub with you into the MHB office so it can be validated.



Thank You!