



4144 Lindell Blvd. Suite 300 St. Louis, MO 63108
(314)535-6964 Fax (314)535-6584

*** * * MEETING MINUTES * * ***

Minutes of the February 17, 2011, Board Meeting

Attendance:

Leon E. Ashford, Ph.D.
Mary Calzaretta
William Edwin Dodson, M.D.
Stephen F. Doss
Robert Franken
Marguerite E. Grandelious
Linda Grayson
Ruby Jones
Caroline Korybut
Philip Minden
Allison Weaver
Roy Wilson, M.D.

Don Cuvo, Executive Director

The meeting was chaired by President Philip Minden.

Community Comments – Annie Maynse, Gateway Greening, introduced her organization and described a program with St. Patrick Center. The program trains homeless mentally ill persons in gardening and agriculture with the goal of gaining employment.

David Kessel, Employment Connection, provided an update on Back to Health Back to Work, an MHB funded program.

Announcements – Chair Phil Minden introduced new trustee Linda Grayson. Linda said that she finished her career after many years as a senior executive with the May Company, where she was responsible for all aspects of private label merchandise. She is involved with community services and looks forward to her participation at MHB.

Housing Acquisition Initiative Application – Don Cuvo reviewed for the board that trustees had approved a \$1 million commitment for increasing availability of housing for persons with serious mental illness. In prior months, they approved forgivable loans for two agencies for the rehabilitation of properties purchased from the St. Louis Equity Fund. Dwayne Butler, President and CEO of Peoples Health Center and Hopewell Center, presented a request for assistance to rehabilitate a 4 family which Hopewell owns, but which has not been in use for a number of years. They plan to provide subsidized permanent housing for clients of the agency. Board Counsel Bill Kuehling reviewed a Resolution providing a forgivable loan for the cost of rehabilitation and requiring MHB to engage in due diligence. Trustees approved the Resolution. Trustee Dr. Roy Wilson recused himself from the discussion and vote.

Minutes – The Minutes of the November 2010, Board Meeting were approved as mailed.

Quarterly Financial Report – CPA Carl Toler reviewed the 2nd Quarter Financial Report. He pointed out that interest income is substantially lower than the same period last year, as it has continued to slide for several years. Expenses are about where they should be for mid year. Referencing the FY'10 Financial Report (audit), there was discussion of Unrestricted Fund Equity. When questioned about the Long Term Reserve, Carl stated that it was within the range approved by the Board, two years ago, when a Reserve Committee recommended that the combined Long Term Reserve and Contingency Fund may be within the range of 30% to 100% of local tax revenue. In addition to the Long Term Reserve and Contingency Fund, is an amount generated over the past 4 years due to administrative savings and greater than anticipated revenues. Fifty four percent of the amount saved has been designated in board resolutions for housing acquisition and capital improvement grants.

Appointment of Nominating Committee – Chair Phil Minden appointed to the Nominating Committee Marguerite Grandelious (chair), Caroline Korybut and Allison Weaver. Trustees approved the nominations.

Consent to Merge and Ratification of Contracts – Trustees approved a Resolution acknowledging the merger of Places for People and Community Alternatives. The resolution called for the transferring of contracts from Community Alternatives to Places for People as the surviving entity.

Capital Improvement/ Major Equipment Grants: Overview & Board Selection of Proposal Review Committees – Don Cuvo said that 3 applications were received after the 4:00 PM deadline, but before 4:15 PM. The applicants were told that their applications were late. He asked trustees if they wanted to make a one time exception to allow the 3 late applications to go forward for review. Trustees agreed to the one time exception. Marguerite Grandelious voted no. Senior Project Director Jan Ashbrook reviewed the application process to date: of 40 applications received 14 were for capital improvements, 23 for equipment purchases and 3 for both. The total dollar amount requested was \$2,140,425, over twice the amount approved for this purpose. Jan distributed sign up sheets for trustees to sign and return if they wished to be assigned to the review committee.

Update on Mental Health Board Community Investments – Jan Ashbrook said that at mid year we have good indicators of how agencies were progressing toward meeting their annual outcomes. She prepared a Power Point presentation, which measured progress made toward meeting milestones for each Goal which the board approved. For both the Community Mental Health Fund and the Community Children’s Services Fund, the review indicated that Goals were on target to be achieved by the end of the contract year.