



## Saint Louis Mental Health Board

INVESTING IN PROGRAMS THAT WORK

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### \*\*\* MEETING MINUTES \*\*\*

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*Minutes of the January 15, 2015, Board Meeting*

*Attendance:*

*Leon E. Ashford, Ph.D.  
Mary Calzaretta  
Marguerite Grandelious  
Linda Grayson  
Carolyn Jackson  
Caroline Korybut  
Phil Minden  
Nina North-Murphy  
Roy Wilson, M.D.  
Carla Rose*

*Others Attending:*

*William Kuehling, Thompson Coburn  
Carl Toler, Anders CPA's + Advisors*

*Jama Dodson, Executive Director*

**Call to Order** – The Meeting of the St. Louis Mental Health Board of Trustees was called to order at 5:45 P.M by Chair Nina North-Murphy.

**Community Comments** – There were no comments from community attendees.

**Minutes** - The motion was made and seconded, to approve Minutes of the last meeting of the Trustees, held November 20, 2014 as distributed. The motion passed unanimously.

**Appointment of Nominating Committee** – Chair, Nina North-Murphy notified the Board that Leon Ashford, Phil Minden and Marguerite Grandelious have all accepted appointments to serve on the Officers Nominating Committee for upcoming officer selection. The officer slate will be presented to the Board for action at the March meeting.

**FY15 Quarter 2 Financial Report** – Carl Toler, CPA with Anders CPA's + Advisors, presented the FY15 Quarter 2 finance report. Carl noted revenue

collections were down slightly from previous periods and expenses were slightly ahead of budget due to Federal Program start up costs. All other items tracking as anticipated.

**Notice of Disclosure for Conflict of Interest** – Jama reminded Trustees of their responsibility to document any conflicts of interest regarding organizations submitting Concept Papers or Intent to Apply documents. Conflict of Interest disclosure forms were distributed and Trustees were asked to complete and return before the meeting continued. All Trustees signed and returned their documents. Nina North Murphy disclosed the need to recuse herself from discussion regarding Project Number 14-00176. No other conflicts were disclosed.

**Vote on Resolution to Approve CCSF Projects Invited to Submit Full Applications** - Jama provided the following information related to the CCSF projects:

- 170 Agencies made submissions
- 124 Concept Papers received; 42 recommended by staff to submit full applications
- 46 Intents to Apply (currently funded agencies in good standing who are invited to submit full proposal)

The motion was made and seconded to accept the resolution; discussion followed. After discussion, a total of three additional projects (Numbers 14-00137, 14-00196 and 14-00126) originally not recommended by staff were moved into recommended status. Therefore, the motion to approve the original resolution was amended (by friendly amendment) to include the three reclassified projects with the exception of Project Number 14-00176; the resolution was unanimously approved. Nina North-Murphy then left the room to allow the Trustees to act on Project 14-00176. Roy Wilson made a motion to approve this project which was seconded by Phil Minden. This motion also was approved with only Leon Ashford abstaining.

**Staff Report**- Jama presented her Executive Director's report for period November 21<sup>st</sup>, 2014 – January 14, 2015. The report touched on staffing changes, proposed legislation (SB22), and an opportunity to participate on a “Panel of Experts” regarding Mental Health to be published in the St. Louis Business Journal. Following that, Deputy Director, Cassandra Kaufman gave an update on the new allocation process highlighting how the needs assessment led to development of a customized system deployed in conjunction with the CCSF Projects process currently underway. 78% of users of the new system responded to a satisfaction survey which received overwhelmingly positive results. Special recognition was given to Senior Project Manager Jennifer Rogers for her extraordinary efforts in the development of the new system. The written staff report was distributed as usual.

**Roll Call Vote to Close the Meeting** – William Kuehling made a motion which was seconded by Roy Wilson to go into closed session pursuant to Section 610.021(3) RSMo., relating to the hiring, firing, disciplining or promotion of particular employees where personal information about the employee is discussed or recorded.

Trustees voting to close the meeting were: Carolyn Jackson, Leon Ashford, Marguerite Grandelious, Roy Wilson, Phil Minden, Linda Grayson, Carla Rose, Mary Calzaretta, Nina North Murphy, Caroline Korybut. As this vote was unanimous, the meeting adjourned to closed session and all community members, guests and staff were dismissed.

### **Closed Session**

**Adjourn** - There being no further business the Board meeting adjourned at 7:35 PM. The next meeting will be February 19, 2015.