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**\*\*\* MEETING MINUTES \*\*\***

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*Minutes of the June 20, 2019, Board Meeting*

**Attendance:**

*Terrell Carter (by phone)*  
*Mary Calzaretta (by phone)*  
*Marguerite Grandelious (by phone)*  
*Darrell Hudson (by phone)*  
*Carolyn Jackson*  
*David Laslo*  
*Phil Minden*  
*Donna Schmitt*

**Others Attending:**

*William Kuehling, Thompson Coburn*  
*Barb DuBois, Principal, CPA CLA*

*Jama Dodson, Executive Director*

**Call to Order** – The Meeting of the Saint Louis MHB Trustees was called to order at 5:58 p.m. by Chair Carolyn Jackson.

**Community Comments** – There were no community members present who wished to address the Trustees.

**Approval of the May 2019 Board Minutes** – The motion was made by Terrell Carter and seconded by David Laslo to approve the May 16, 2019 Board Meeting Minutes as distributed. The motion passed unanimously.

**Governance Input for MHB's FY19 Audit**

Barb DuBois, Principal and CPA with CliftonLarsonAllen LLP, shared information and answered questions on the role and expectations of Trustees in the upcoming FY19 audit process.

**Resolution to Approve Restructuring Components of Net Position**

After an introduction from Jama Dodson and general discussion, a motion was made by Phil Minden and seconded by Donna Schmitt to approve a revision to the current array of

components of Net Position.

### **Resolution to Approve the FY20 Agency Budget**

Beginning with a year-end comparison of FY19 revenue/expense actual to budget followed by a proposed FY20 budget, a motion was made by Phil Minden and seconded by Donna Schmitt to approve the agency FY20 Budget Resolution presented. After some discussion, the motion passed unanimously.

### **Staff Report (was presented before the meeting was called to order)**

Jama Dodson presented the Executive Director's report for the period May 17, 2019 – June 20, 2019. A written report was distributed as usual. Among other items, the report included the following highlights:

- Following the May Board meeting, staff have been working closely with agencies to execute their contracts by June 30, in preparation for the start of the new FY20-22 CMHF grant cycle July 1. As part of the contracting process, staff conducted two Grantee Orientation sessions May 30 and June 5. Reporting training, offered in cohorts or for individual agencies is planned for August and September, in preparation for first quarter reporting due in October.
- Staff performance evaluations are underway this month. They are always conducted in June each year for MHB staff, so salary adjustments will be in place in July.
- Jama will be taking a 10-day trip to Europe this September. Scheduling options were limited, so on the regular day of the Board meeting she will not be back. She would be able to attend if the Board meeting could be changed to the following Thursday, Sept. 26.
- St. Louis Area Violence Prevention Commission (VPC) staff met with County Prosecutor Wesley Bell to introduce him to our regional violence prevention efforts. Mr. Bell committed to assigning three of his staff members to join VPC as representatives of the County Prosecutor's office.
- Planning is underway for MHB's 25<sup>th</sup> Anniversary Celebration. After some internal discussion, we have decided that the celebration will not be just a party but will be a symposium—with the theme of Behavioral Health Recovery and Wellness. We envision a number of tracks, so that not only providers' staffs, but community residents and other sectors would be able to benefit from the day. We also hope to recruit other organizations to sponsor with us to help with the costs. We have scheduled the event for November 7, 2019, so please mark your calendars!
- Mark your calendars for Thursday, August 1, 2019, 2-4 PM at Ranken Technical College for the special celebration of our new cohort of Mental Health Fund grantees. Similar to the event held for the Children's Fund grantees last year, we want to recognize their successful proposals and plans to serve City residents over the next three years.

**Adjournment** – There being no further business, David Laslo made a motion to adjourn. The motion was seconded by Phil Minden. The motion passed, and the meeting of the Saint Louis MHB Trustees adjourned at 6:35 p.m. Since there is no scheduled meeting in July, the next meeting of the Trustees will be held on **August 15, 2019**.