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*** MEETING MINUTES ***

Minutes of the June 6, 2024, Virtual Finance - Investment Committee Meeting

Trustees/Committee Members	Virtual Meeting Attendees
Rob Poirier, Vice Chair & Committee Chair	Absent
Donna Schmitt, Board Chair	Zoom
Vander Corliss, Trustee	Zoom
Mario Hamell, Trustee	Zoom
Julia Lopez, Secretary/Treasurer	Zoom
Phil Minden, Community Volunteer & Former Trustee	Absent

Others Attending:

- Matt McBride, MHB General Counsel
- Cassandra Kaufman, Executive Director
- Serena Muhammad, Deputy Director
- Susan Kabat, Controller
- Alicia Lee, Executive Assistant
- Deanna Shea, Accountant
- Anjanette Washington, Accountant

Welcome – The meeting of the Finance - Investment Committee was called to order at 5:36 p.m. by Controller Susan Kabat.

Approval of the March 4, 2024, Meeting Minutes – Vander Corliss moved, and Julia Lopez seconded the motion to approve the minutes of the March 4, 2024, MHB Finance – Investment Committee meeting. The minutes were approved unanimously.

Review and Approve FY25 Proposed Annual Budget – Controller, Susan Kabat walked the committee through the FY25 proposed annual budget including the revenue and gave additional background on the funding. Executive Director Cassandra Kaufman covered the expenses for Community Investments and explained each line item. Vander Corliss made the motion, seconded by Donna Schmitt to approve the FY25 proposed budget. The motion passed unanimously.

SAMHSA SOC Flexible Funds Policy Informational Item – Deputy Director Serena informed the committee of a change with the SAMHSA SOC grant. The new documents will be submitted to SAMSHA.

Adjournment – There being no further business before the committee, Donna Schmitt moved, and Vander Corliss seconded a motion to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 6:25 p.m.