



Saint Louis Mental Health Board

INVESTING IN PROGRAMS THAT WORK

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\*\*\* MEETING MINUTES \*\*\*

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*Minutes of the November 19, 2015, Board Meeting*

*Attendance:*

*Mary Calzaretta  
Terrell Carter  
Linda Grayson  
Carolyn Jackson  
David Laslo  
Phil Minden  
Dr. Roy Wilson*

*Others Attending:*

*William Kuehling, Thompson Coburn  
Carl Toler, Anders CPA's + Advisors*

*Jama Dodson, Executive Director*

**Call to Order** – The Meeting of the Saint Louis Mental Health Board of Trustees was called to order at 5:52 p.m. by Vice-Chair Dr. Roy Wilson.

**Community Comments** – There were no community members present who wished to address the Board.

**Presentation of the Year-end Community Investment Report**

Jennifer Rogers Senior Project Director, Kristin Cowart Project Director, and Cassandra Kaufman Deputy Director presented to the Trustees the FY15 Year-end Community Investment Report. The report included financial and demographic breakdowns of both the Community Children's Services Fund (CCSF) and the Community Mental Health Fund (CMHF). Actual expenditures were 99% and 98% of budgeted amounts respectively (CCSF/CMHF) and 92% and 160.7% of contracted consumers completed service.

**Acceptance of FY15 Audited Financial Statement, Independent Auditor's Report and OMB Circular A-133** – Steve Tripi, Audit Manager from Schmersahl Treloar & Co. presented both the Audited Financial Statement and the Independent Auditor's report. He reported that MHB had a clean audit – there were no material weaknesses or control deficiencies across all financial statements and federal awards. After some discussion, a motion to approve the audit was made by Phil Minden and seconded by David Laslo. The motion passed unanimously. Following that, a motion was made and seconded to approve the FY15 OMB Circular A-133 report and schedules. The motion was approved unanimously.

**Approval of October 2015 Board Minutes** – The motion was made by Carolyn Jackson and seconded by Mary Calzaretta to approve the October 15, 2015 Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

**Resolution to Approve Funds for Permanent Supported Housing Development to DOORWAYS** – With the recommendation of the MHB Housing Committee, a resolution was presented to provide funds to DOORWAYS to complete renovation of a 4-unit permanent supportive housing project in the Bevo Mill neighborhood. After some discussion, a motion to approve the resolution was made by Mary Calzaretta and seconded by Linda Grayson. The motion passed unanimously.

**Resolution to Approve CANA FY16 Contract Revisions** – As the Federal notification of reduced Office of Refugee Resettlement (ORR) funding came one week before the September board meeting, a decision was made to make temporary funding available until the full FY15 reduced amounts could be recalculated. This resolution is the result of that process. After some discussion, a motion to approve the revised FY16 CANA Contracts was made by Linda Grayson and seconded by David Laslo. The motion passed unanimously.

**Staff Report** – Jama Dodson presented the Executive Director's report for the period October 16 – November 19, 2015. A written report was distributed as usual. Among other items, the report included the following highlights:

- Administrative Manager, Alice Draper, will be retiring on December 31, 2015 after 21 years and 8 months of service with MHB. Due to the holidays, a retirement party will be held for her after the New Year
- A 1.5 day training on November 2-3, led by the Association of Black Foundation Executives (ABFE) on racial equity was held for program and executive staff of 16 St. Louis philanthropic organizations. The training concluded with a luncheon in which Board members were invited for a "learning lunch." An excellent turnout

of MHB Trustees included Nina North-Murphy, Roy Wilson, David Laslo, Carla Rose, Terrell Carter and Carolyn Jackson.

- GEO Collaboration Conference Nov 16-17 in Houston focused on how grant makers can use collaboration to leverage the expertise and resources of multiple players toward more meaningful impact on systemic problems. Five St. Louis area grant makers attended. The information will be more broadly disseminated to other funders through a follow up discussion at a session at the Gateway Center for Giving in January.

**Adjourn** – There being no further business, Carolyn Jackson made a motion to adjourn. The motion was seconded by Linda Grayson. The motion passed and the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:57 p.m. The next meeting of the Trustees will be held on **January 21, 2016**.