

PUBLIC NOTICE



TO: Trustees & Other Interested Persons

FROM: Cassandra Kaufman, Executive Director

DATE: November 14, 2025

SUBJECT: **Board Meeting on Thursday, November 20, 2025, at 5:45 PM, St. Louis Mental Health Board Office, 701 Market St., Suite 200, St. Louis, MO 63101 and via Zoom**

<https://stlmhb.zoom.us/j/89621928740?pwd=RzVEUjI2RHlH01lQk0zRWtzeHNNZz09>
Meeting ID: 896 2192 8740 / Passcode: 239805 / Dial +1 312 626 6799 US (Chicago)

CITY OF ST. LOUIS MENTAL HEALTH BOARD OF TRUSTEES' MEETING
TENTATIVE AGENDA
November 20, 2025

1. Community Comments

Opportunity for individuals from the St. Louis community to comment on issues concerning the Community Children's Services Fund and the Community Mental Health Fund or other issues related to behavioral health needs of children and/or adults. Speakers must sign up in advance and limit comments to three minutes.

2. Approval of the October 2025 Board Minutes

The Trustees will vote whether to approve the meeting minutes from the last meeting held October 16, 2025. Minutes are distributed to all recipients on the MHB contact list.

3. Approve FY 2026 – 2028 Strategic Plan

The Ad Hoc Strategic Planning Committee met November 11, 2025 to review and discuss the draft strategic plan. Board Chair Donna Schmitt will present the resolution to approve the FY26 – 28 Strategic Plan.

4. Financial Statements Presentation

The Finance-Investment Committee met November 10, 2025 to review and approve financial statements for the FY25 Unaudited Year-End and the first quarter of FY26. Controller Susan Kabat will present the financial statements.

5. Approve FY 2027 – 2029 Strategic Funding Priorities

Deputy Director Serena Muhammad will present recommended funding priorities for the upcoming FY27 – 29 Community Mental Health and Community Children's Services Funds joint application cycle.

The Tentative Agenda was posted on the website of the MHB prior to 24 hours before the meeting of the Board of Trustees and has also been posted on the website of the City of St. Louis, MO. Agenda items may be withdrawn or modified before or during the public meeting at the discretion of the Board.

PUBLIC NOTICE

6. Approve Early Childhood Program Evaluation Support

Program Committee Member Marcia Hayes-Harris will present the resolution to approve \$50,000 from the Community Children's Services – Early Childhood Fund reserves for a consultant to supplement MHB's bandwidth to provide program evaluation support to the Early Childhood Funded Partners during the remaining eight months of this fiscal year.

7. Approve Development of a Local Behavioral Health Care Team

Secretary/Treasurer and Program Committee Member Julia López will present the resolution to approve \$33,000 from the Community Mental Health Fund reserves for a consultant to develop a local Behavioral Health Care Team (patterned after the MO Department of Mental Health's Behavioral Health Strike Team) to respond to the behavioral health needs of city residents when local disasters occur.

8. Out of School Time Landscape Presentation

Deputy Director Serena Muhammad and Coro Fellow Alford Young III will present an analysis of the out of school time landscape to help guide future funding investments.

9. Staff Report

A written update on major activities and accomplishments of the staff since the last meeting of the trustees will be distributed.

10. Tentative Closed Session

Notice is hereby given that the Board of Trustees may, subject to a motion duly made and adopted, conduct a closed session, for the purpose of considering one or more of the following matters pursuant to Section 610.021(1), Revised Statutes of Missouri, and engage in proceedings to:

- (1) discuss legal actions, causes of action, litigation or privileged communications between the Board's representatives and its attorneys or auditors pursuant to Sections 610.021(1) and/or 610.021(17);*
- (2) discuss matters involving the leasing, purchase, or sale of real estate, pursuant to Section 610.021(2);*
- (3) discuss sealed bids and proposals, and related documents, or documents related to a negotiated contract, pursuant to Section 610.021(12); and/or*
- (4) discuss hiring, firing, disciplining, or promoting particular employees pursuant to Section 610.021(3) and 610.021(13).*

11. Adjournment

The next meeting will be Thursday, January 15, 2026, at 5:45 PM in the St. Louis Mental Health Board Office, 701 Market St., Suite 200, St. Louis, MO 63101.



701 Market St., Suite 200, St. Louis, MO 63101
(314) 535-6964

*** MEETING MINUTES ***

City of St. Louis Mental Health Board of Trustees
Minutes of the November 20, 2025 Hybrid Board Meeting

Trustee	Attendance	Trustee	Attendance
Donna Schmitt, Chair	Absent	Mario Hamell	Zoom
Robert Poirier, Vice Chair	In person	Marcia Hayes-Harris	In person
Julia López, Sec./Treas.	In person	Carolyn Jackson	In person
Andi Blaylock	Zoom	Cassandra Pinkston	Zoom
Vander Corliss	Absent	Janice Thomas	Zoom
Ronald Griffin	In person		

Others Attending:

Matt McBride, General Counsel, Lashly & Baer
Brian Phillips, Trustee Candidate
Cassandra Kaufman, Executive Director
Serena Muhammad, Deputy Director
Susan Kabat, Controller
MHB Staff

- 1a. **Call to Order** – The regular meeting of the City of St. Louis Mental Health Board of Trustees was called to order at 5:47 p.m. by Vice Chair Rob Poirier.
- 1b. **Community Comments** – There were no community members present who wished to address the Board.
2. **Approval of the October 2025 Board Minutes** – The motion to approve the October 16, 2025, meeting minutes was made by Carolyn Jackson, seconded by Ronald Griffin, and passed unanimously.
3. **Resolution to Approve FY 2026 – 2028 Strategic Plan** – The Ad Hoc Strategic Planning Committee met November 11, 2025 to review and discuss the draft strategic plan. Vice Chair Rob Poirier presented the resolution and made the motion to approve the refreshed FY26 – 28 Strategic Plan. The motion was seconded by Ronald Griffin and passed unanimously.
4. **Financial Statements Presentation** – The Finance-Investment Committee met November 10, 2025 to review and approve financial statements for the FY25 Unaudited Year-End and the first quarter of FY26. Controller Susan Kabat, CPA, presented the financial statements.

5. **Approve FY 2027 – 2029 Strategic Funding Priorities** – Deputy Director Serena Muhammad presented recommended funding priorities for the upcoming FY27 – 29 Community Mental Health and Community Children’s Services Funds joint application cycle. Ronald Griffin presented the resolution and made the motion. The motion was seconded by Marcia Hayes-Harris and passed unanimously.
6. **Approve Early Childhood Program Evaluation Support** – Program Committee Member Marcia Hayes-Harris presented the resolution and made the motion to approve \$50,000 from the Community Children’s Services – Early Childhood Fund reserves for a consultant to supplement MHB’s bandwidth to provide program evaluation support to the Early Childhood Funded Partners during the remaining eight months of the fiscal year. The motion was seconded by Carolyn Jackson and passed unanimously.
7. **Approve Development of a Local Behavioral Health Care Team** – Secretary/Treasurer and Program Committee Member Julia López presented the resolution and made the motion to approve \$33,000 from the Community Mental Health Fund reserves for a consultant to develop a local Behavioral Health Care Team (patterned after the MO Department of Mental Health’s Behavioral Health Strike Team) to respond to the behavioral health needs of city residents when local disasters occur. The motion was seconded by Ronald Griffin and passed unanimously.
8. **Out of School Time Landscape Presentation** – Deputy Director Serena Muhammad and Coro Fellow Alford Young III presented an out of school time landscape analysis to help guide future funding investments.
9. **Staff Report** – Executive Director Cassandra Kaufman provided a written report on the major activities and accomplishments of the staff covering the period from October 17, 2025 – November 20, 2025. The report was posted to the Trustee Portal following the meeting.
10. **Adjournment** – There being no further business before the Board, Ronald Griffin made a motion to adjourn, seconded by Julia López. The motion passed unanimously, and the meeting of the City of St. Louis Mental Health Board of Trustees adjourned at 7:21 p.m.