



MEMORANDUM

TO: Trustees

FROM: Rob Poirier, Finance Committee Chair **BOARD ACTION REQUIRED**

DATE: November 10, 2022

SUBJECT: FY23 MHB Organizational Budget Revision

The MHB Finance—Investment Committee met on October 27, 2022, and reviewed, discussed, and approved necessary revisions to MHB’s FY23 Budget.

The attached resolution calls for approval of the **revised FY23 Organizational Budget**. The revision is necessary due to the items listed below which were not known when the budget was approved in June 2022:

- Federal ARPA Funding: \$2,000,000 for early childhood care providers through the City of St. Louis Community Development Administration
- Federal SAMSHA Funding: \$450,000 for St. Louis Area Violence Prevention Commission’s Gun Violence Response Network
- Non-federal St. Louis Area Violence Prevention Commission Funding from National League of Cities year one: \$475,000
- Other reclassifications and operating expenses

Total revenue is estimated at \$21,191,872 or an increase of \$2,925,000 (16% over the approved budget).

The resolution, if approved, incorporates these changes and associated expenses into the revised FY23 budget.

CITY OF SAINT LOUIS MENTAL HEALTH BOARD OF TRUSTEES

**APPROVE REVISED ORGANIZATIONAL BUDGET
FOR FY 2023 (JULY 1, 2022 - JUNE 30, 2023)**

RESOLUTION

WHEREAS, the City of Saint Louis Mental Health Board of Trustees (MHB) has levied taxes pursuant to the Community Mental Health Fund and the Community Children’s Services Fund; and

WHEREAS, the MHB has also secured federal funds to provide resources that fill unmet behavioral health needs in the community; and

WHEREAS, this Board is desirous to implement its responsibilities to expand and improve community mental health services and community children’s services in the City of St. Louis; and

WHEREAS, additional and substantial federal and non-federal funds have been secured and approved by the Trustees since the approval of the budget in June 2022; and

WHEREAS, additional funds to support the work of St. Louis Area Violence Prevention Commission for which MHB is the fiscal sponsor and backbone organization have been secured since the approval of the budget in June 2022; and

WHEREAS, the City of St. Louis requested MHB to distribute \$2,000,000 in American Rescue Plan Act (ARPA) funding to providers of early childhood care on behalf of the City of St. Louis Community Development Administration; and

WHEREAS, MHB’s Finance—Investment Committee met to review and approve the revised budget on October 27, 2022; and

WHEREAS, the laws of the State of Missouri require the adoption of an annual budget and prohibit expenditures not made in accordance with that budget;

NOW THEREFORE BE IT RESOLVED:

The Trustees approve the revised estimated revenues and expenses for the period July 1, 2022, to June 30, 2023, as appended.

APPROVED THIS 17th DAY OF NOVEMBER 2022

Board Chair/Officer Name (printed):	Signature:
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ATTEST:

Board Officer Name (printed):	Signature:
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Saint Louis MHB FY2023 Proposed Revised Budget - Modified Cash Basis

	FY 2023 Approved Budget	Admin	EC	CSF	MHF	Federal Programs, VPC & Braided Funding	FY 2023 Proposed Revised Budget	Variance +/- to Approved Budget	Revised Budget Notes
Revenues									
Tax Revenues	\$ 16,662,226	\$ -	\$ 2,860,828	\$ 9,290,947	\$ 4,410,451	\$ 100,000	\$ 16,662,226	\$ -	
Federal Programs - HHS SAMHSA SOC	1,230,928	-	-	-	-	1,230,928	1,230,928	-	
Federal Programs - ARPA ECE	-	-	-	-	-	2,000,000	2,000,000	2,000,000	ARPA ECE
Federal Programs - VPC	-	-	-	-	-	450,000	450,000	450,000	HHS SAMHSA GVRN
Grants - Violence Prevention Commission	116,895	-	-	-	-	591,895	591,895	475,000	VPC NLC
Miscellaneous Income	450	450	-	-	-	-	450	-	
Administrative Service Fees - Senior Fund	31,488	31,488	-	-	-	-	31,488	-	
Dividends and interest, net of fees	224,885	-	-	105,007	119,878	-	224,885	-	
Total Revenues	\$ 18,266,872	\$ 31,938	\$ 2,860,828	\$ 9,395,954	\$ 4,530,329	\$ 4,372,823	\$ 21,191,872	2,925,000	
Expenses									
Community Investments									
Competitive Grants	12,636,184		2,031,336	7,430,000	3,174,848	-	12,636,184	-	
Partnerships and Initiatives	775,000		-	500,000	150,000	75,000	725,000	(50,000)	Reduction of Payment to BHN. Balance used to fund Medical Respite Program.
Federal Grants - ARPA ECE	-		-	-	-	1,941,119	1,941,119	1,941,119	ARPA ECE Grants to Beneficiaries
Federal Grants - SOC Subawards	882,289		-	-	-	882,289	882,289	-	
System Building	483,417	77,500	-	-	-	956,046	1,033,546	550,129	ARPA ECE Outreach to Childcare Providers for \$10K. NLC expenses of \$440K for Data & Measurement, Meeting Expenses, Program Expansion, Staffing, Training and Travel. GVRN expenses of \$112K for Reporting and Evaluation, Community Engagement, Project Coordinator and Supplies. Reclassification of various VPC ARPA expenses. Reduction in budget for ADMIN System Building for Data Analysis/Evaluation by \$2.5k.
VPC - Grants	65,145	-	-	-	-	65,145	65,145	-	
Federal Grants - VPC	734,400	-	-	-	-	1,028,782	1,028,782	294,382	GVRN Expenses of \$315K for Crisis Counseling and Trauma Recovery, Follow Up and Data Management, and Provident Access Center. Reclassification of various VPC ARPA expenses
Emerging Needs (previously Unanticipated)	1,171,280	-	585,280	320,000	266,000	-	1,171,280	-	
Personnel Costs - Salary - Direct Project Exp	610,007	-	53,961	222,811	183,450	200,731	660,952	50,945	ARPA ECE. Reclassification of various VPC ARPA expenses. MHF and CSF Portion of New Accountant-Non CPA
Personnel Costs - Fringe - Direct Project Exp	184,805	-	18,687	70,485	57,978	42,978	190,128	5,323	Reclassification of various VPC ARPA expenses. MHF and CSF Portion of New Accountant-Non CPA
Total Community Investments	\$ 17,542,527	\$ 77,500	\$ 2,689,264	\$ 8,643,296	\$ 3,632,276	\$ 5,192,090	\$ 20,334,425	2,791,898	
Operating Expenses									
Personnel Costs - Salary	418,597	451,191	-	-	-	-	451,191	32,594	Admin Portion of New Accountant-Non CPA
Personnel Costs - Fringe	145,145	155,934	-	-	-	-	155,934	10,789	Admin Portion of New Accountant-Non CPA
Professional Development	19,250	19,250	-	-	-	-	19,250	-	
Professional Fees	107,500	109,000	-	-	2,000	15,000	126,000	18,500	ARPA ECE Legal and Accounting Fees. Increase ADMIN legal fees.
Rent & Other Occupancy	75,500	75,500	-	-	-	-	75,500	-	
Public Awareness	21,000	21,000	-	-	-	2,000	23,000	2,000	ARPA ECE Advertising and Marketing Application
Information Technology	98,500	106,000	-	-	-	-	106,000	7,500	Community Force Software Purchase
Dues & Subscriptions	6,000	6,000	-	-	-	-	6,000	-	
Meeting Expenditures	5,000	5,000	-	-	-	-	5,000	-	
Travel	7,500	7,500	-	-	-	-	7,500	-	
Telephone/Communications	9,524	9,500	-	-	-	24	9,524	-	
Equipment	21,500	29,500	-	-	-	-	29,500	8,000	Change in price of 4 budgeted computers. 3 additional computers. Additional OWL web cam
Insurance	12,000	12,000	-	-	-	-	12,000	-	
Office Supplies	3,000	3,000	-	-	-	-	3,000	-	
Miscellaneous/Other	2,000	2,000	-	-	-	-	2,000	-	
Total Operating Expenses	\$ 952,016	\$ 1,012,375	\$ -	\$ -	\$ 2,000	\$ 17,024	\$ 1,031,399	79,383	
Indirect (Revenue) Expense	-	(187,431)				187,431	-	-	\$5,381 ARPA ECE Indirect, \$35K for NLC, \$23K for GVRN, Reclassification of various VPC ARPA expenses
Admin Fund Allocation	(0)	(870,506)	17.17%	56.36%	26.47%		(0)	-	
Total Expenses	\$ 18,494,543	\$ 31,938	\$ 2,838,726	\$ 9,033,919	\$ 4,064,697	\$ 5,396,545	\$ 21,365,824	2,871,281	
Housing Projects (Cash Outlays)	500,000				500,000	-	500,000	-	
Transfer To (From) Net Position	\$ (727,671)	\$ -	\$ 22,102	\$ 362,035	\$ (34,368)	\$ (1,023,722)	\$ (673,952)	53,719	EC & CSF budgets a total add to net position of \$384K. MHF budgets a use of net position of \$34K. A draw from the MHF reserves of \$500K was previously approved by the board for permanent supportive housing. Federal Programs, VPC, and Braided Funding is expected to draw from Net Position \$1.02M from accumulated revenues. Funding was received in prior fiscal years and the remaining program expenditures will be carried out in FY2023. The most significant portion of this \$1.02M fund balance is \$938K remaining in VPC ARPA funding for Youth Violence Prevention.
Cash & Investment Balance - Beg of Year	23,608,778	212,960	2,551,593	11,244,988	8,323,194	1,115,148	23,447,883		
Cash & Investment Balance - End of Year	22,881,107	212,960	2,573,695	11,607,023	8,288,825	91,426	22,773,930		