

**Saint Louis MHB FY2023 Proposed Revised Budget - Modified Cash Basis**

	FY 2023 Approved Budget	Admin	EC	CSF	MHF	Federal Programs, VPC & Braided Funding	FY 2023 Proposed Revised Budget	Variance +/- to Approved Budget	Revised Budget Notes
<b>Revenues</b>									
Tax Revenues	\$ 16,662,226	\$ -	\$ 2,860,828	\$ 9,290,947	\$ 4,410,451	\$ 100,000	\$ 16,662,226	\$ -	
Federal Programs - HHS SAMHSA SOC	1,230,928	-	-	-	-	1,230,928	1,230,928	-	
Federal Programs - ARPA ECE	-	-	-	-	-	2,000,000	2,000,000	2,000,000	ARPA ECE
Federal Programs - VPC	-	-	-	-	-	450,000	450,000	450,000	HHS SAMHSA GVRN
Grants - Violence Prevention Commission	116,895	-	-	-	-	591,895	591,895	475,000	VPC NLC
Miscellaneous Income	450	450	-	-	-	-	450	-	
Administrative Service Fees - Senior Fund	31,488	31,488	-	-	-	-	31,488	-	
Dividends and interest, net of fees	224,885	-	-	105,007	119,878	-	224,885	-	
<b>Total Revenues</b>	<b>\$ 18,266,872</b>	<b>\$ 31,938</b>	<b>\$ 2,860,828</b>	<b>\$ 9,395,954</b>	<b>\$ 4,530,329</b>	<b>\$ 4,372,823</b>	<b>\$ 21,191,872</b>	<b>2,925,000</b>	
<b>Expenses</b>									
<b>Community Investments</b>									
Competitive Grants	12,636,184		2,031,336	7,430,000	3,174,848	-	12,636,184	-	
Partnerships and Initiatives	775,000		-	500,000	150,000	75,000	725,000	(50,000)	Reduction of Payment to BHN. Balance used to fund Medical Respite Program.
Federal Grants - ARPA ECE	-		-	-	-	1,941,119	1,941,119	1,941,119	ARPA ECE Grants to Beneficiaries
Federal Grants - SOC Subawards	882,289		-	-	-	882,289	882,289	-	
System Building	483,417	77,500	-	-	-	956,046	1,033,546	550,129	ARPA ECE Outreach to Childcare Providers for \$10K. NLC expenses of \$440K for Data & Measurement, Meeting Expenses, Program Expansion, Staffing, Training and Travel. GVRN expenses of \$112K for Reporting and Evaluation, Community Engagement, Project Coordinator and Supplies. Reclassification of various VPC ARPA expenses. Reduction in budget for ADMIN System Building for Data Analysis/Evaluation by \$2.5k.
VPC - Grants	65,145	-	-	-	-	65,145	65,145	-	
Federal Grants - VPC	734,400	-	-	-	-	1,028,782	1,028,782	294,382	GVRN Expenses of \$315K for Crisis Counseling and Trauma Recovery, Follow Up and Data Management, and Provident Access Center. Reclassification of various VPC ARPA expenses
Emerging Needs (previously Unanticipated)	1,171,280	-	585,280	320,000	266,000	-	1,171,280	-	
Personnel Costs - Salary - Direct Project Exp	610,007	-	53,961	222,811	183,450	200,731	660,952	50,945	ARPA ECE. Reclassification of various VPC ARPA expenses. MHF and CSF Portion of New Accountant-Non CPA
Personnel Costs - Fringe - Direct Project Exp	184,805	-	18,687	70,485	57,978	42,978	190,128	5,323	Reclassification of various VPC ARPA expenses. MHF and CSF Portion of New Accountant-Non CPA
<b>Total Community Investments</b>	<b>\$ 17,542,527</b>	<b>\$ 77,500</b>	<b>\$ 2,689,264</b>	<b>\$ 8,643,296</b>	<b>\$ 3,832,276</b>	<b>\$ 5,192,090</b>	<b>\$ 20,334,425</b>	<b>2,791,898</b>	
<b>Operating Expenses</b>									
Personnel Costs - Salary	418,597	451,191	-	-	-	-	451,191	32,594	Admin Portion of New Accountant-Non CPA
Personnel Costs - Fringe	145,145	155,934	-	-	-	-	155,934	10,789	Admin Portion of New Accountant-Non CPA
Professional Development	19,250	19,250	-	-	-	-	19,250	-	
Professional Fees	107,500	109,000	-	-	2,000	15,000	126,000	18,500	ARPA ECE Legal and Accounting Fees. Increase ADMIN legal fees.
Rent & Other Occupancy	75,500	75,500	-	-	-	-	75,500	-	
Public Awareness	21,000	21,000	-	-	-	2,000	23,000	2,000	ARPA ECE Advertising and Marketing Application
Information Technology	98,500	106,000	-	-	-	-	106,000	7,500	Community Force Software Purchase
Dues & Subscriptions	6,000	6,000	-	-	-	-	6,000	-	
Meeting Expenditures	5,000	5,000	-	-	-	-	5,000	-	
Travel	7,500	7,500	-	-	-	-	7,500	-	
Telephone/Communications	9,524	9,500	-	-	-	24	9,524	-	
Equipment	21,500	29,500	-	-	-	-	29,500	8,000	Change in price of 4 budgeted computers. 3 additional computers. Additional OWL web cam
Insurance	12,000	12,000	-	-	-	-	12,000	-	
Office Supplies	3,000	3,000	-	-	-	-	3,000	-	
Miscellaneous/Other	2,000	2,000	-	-	-	-	2,000	-	
<b>Total Operating Expenses</b>	<b>\$ 952,016</b>	<b>\$ 1,012,375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 17,024</b>	<b>\$ 1,031,399</b>	<b>79,383</b>	
<b>Indirect (Revenue) Expense</b>	<b>-</b>	<b>(187,431)</b>				<b>187,431</b>	<b>-</b>	<b>-</b>	\$5,381 ARPA ECE indirect, \$35K for NLC, \$23K for GVRN, Reclassification of various VPC ARPA expenses
<b>Admin Fund Allocation</b>	<b>(0)</b>	<b>(870,506)</b>	<b>17.17%</b>	<b>56.36%</b>	<b>26.47%</b>		<b>(0)</b>	<b>-</b>	
<b>Total Expenses</b>	<b>\$ 18,494,543</b>	<b>\$ 31,938</b>	<b>\$ 2,838,726</b>	<b>\$ 9,033,919</b>	<b>\$ 4,064,697</b>	<b>\$ 5,396,545</b>	<b>\$ 21,365,824</b>	<b>2,871,281</b>	
<b>Housing Projects (Cash Outlays)</b>	<b>500,000</b>				<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	
<b>Transfer To (From) Net Position</b>	<b>\$ (727,671)</b>	<b>\$ -</b>	<b>\$ 22,102</b>	<b>\$ 362,035</b>	<b>\$ (34,368)</b>	<b>\$ (1,023,722)</b>	<b>\$ (673,952)</b>	<b>53,719</b>	EC & CSF budgets a total add to net position of \$384K. MHF budgets a use of net position of \$34K. A draw from the MHF reserves of \$500K was previously approved by the board for permanent supportive housing. Federal Programs, VPC, and Braided Funding is expected to draw from Net Position \$1.02M from accumulated revenues. Funding was received in prior fiscal years and the remaining program expenditures will be carried out in FY2023. The most significant portion of this \$1.02M fund balance is \$938K remaining in VPC ARPA funding for Youth Violence Prevention.
<b>Cash &amp; Investment Balance - Beg of Year</b>	<b>23,608,778</b>	<b>212,960</b>	<b>2,551,593</b>	<b>11,244,988</b>	<b>8,323,194</b>	<b>1,115,148</b>	<b>23,447,883</b>		
<b>Cash &amp; Investment Balance - End of Year</b>	<b>22,881,107</b>	<b>212,960</b>	<b>2,573,695</b>	<b>11,607,023</b>	<b>8,288,825</b>	<b>91,426</b>	<b>22,773,930</b>		



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**\*\*\* MEETING MINUTES \*\*\***

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*Minutes of the August 9, 2022, Virtual Finance Committee Meeting*

Trustee	Web meeting
Robert Poirier, Chair	Absent
Donna Schmitt	X
Vander Corliss	X
Phil Minden	X

**Others Attending:**

William Kuehling, Board Counsel  
 Cassandra Kaufman, Executive Director  
 Serena Muhammad, Deputy Director  
 Susan Kabat, CPA, Controller  
 Katie Zitt, CPA, Accountant  
 Tom Giles, Operations Director

**Call to Order** – The Meeting of the Saint Louis MHB Finance Committee was called to order at 11:35 a.m. by Cassandra Kaufman.

**Discussion, Review and Approval of Request for MHB to serve as a pass-through entity for additional Violence Prevention Funding** – The committee was sent a detailed memo on Friday August 5<sup>th</sup> which outlined a request from the newly founded Office of Violence Prevention within the Mayor’s office to have the Saint Louis MHB serve as a pass-through entity for additional violence prevention funding for our community. After much discussion, the Committee voted to develop a Resolution for the full Board of Trustees to vote on at their August 18<sup>th</sup> meeting. Vice Chair Donna Schmitt volunteered to introduce the forthcoming Resolution.

**Adjournment** – There being no further business before the Committee, the meeting of the Saint Louis MHB Finance Committee adjourned at 12:05 p.m.