



333 South 18<sup>th</sup> Street • Suite 200 • St. Louis, MO 63103  
 (314) 535-6964 • Fax (314) 535-6584

---

**\*\*\* MEETING MINUTES \*\*\***

---

*Minutes of the October 27, 2022, Virtual Finance Committee Meeting*

Trustee	Web meeting
Robert Poirier, Chair	X
Donna Schmitt	X
Vander Corliss	Absent
Phil Minden	X

**Others Attending:**

Cassandra Kaufman, Executive Director  
 Serena Muhammad, Deputy Director  
 Susan Kabat, CPA, Controller  
 Katie Zitt, CPA, Accountant  
 Tom Giles, Operations Director

**Call to Order** – The Meeting of the Saint Louis MHB Finance Committee was called to order at 12:00 p.m. by Cassandra Kaufman.

**Approval of the August 9 Meeting Minutes** – Rob made a motion to approve the minutes from the Committee's August 9<sup>th</sup> meeting which Phil seconded. The minutes were approved unanimously.

**Discussion, Review and Approval of Revised FY23 MHB Budget** – The committee was sent a detailed proposed FY23 Budget Revision on Monday October 24 which outlined major additional revenue from ARPA EC, GVRN and NLC (all of which the full Board has previously accepted) and other needed adjustments since the initial FY23 Budget was approved in June. After discussion, the Rob made a motion and Donna seconded to bring a Resolution for the full Board of Trustees to vote on at their November 17<sup>th</sup> meeting which passed unanimously. Chair Rob Poirier volunteered to introduce the forthcoming Resolution.

**Adjournment** – There being no further business before the Committee, the meeting of the Saint Louis MHB Finance Committee adjourned at 12:39 p.m.